

BYRAM HILLS SCHOOL DISTRICT
ARMONK, NY
TUESDAY, JANUARY 12, 2016
BOARD OF EDUCATION MEETING
Meeting: 7:00 p.m. (Proposed Executive Session)
Public Meeting: 7:30 p.m.
Special Report: Budget Hearing I

DATE: January 12, 2016

TIME: 7:30 p.m. Public Meeting

PLACE: Board Room in District Office

PRESENT: **Board of Education Members Present**
Dr. Alban Burke
Ms. Robin Glat, President
Mr. Scott Levy
Ms. Joyce Meiklejohn
Mr. Michael Sanders
Mr. Ira Schulman

Absent:
Mr. Brett Summers, Vice President

STAFF MEMBERS PRESENT:

Dr. William Donohue, Superintendent
Mr. Gregory Carlson, Assistant Superintendent for Business and Management Services; District Clerk
Dr. Tim Kaltenecker, Assistant Superintendent for Curriculum and Instruction
Ms. Jen Lamia, Assistant Superintendent for Human Resources

1. Call to Order

The Board met in Executive Session at 7:00 p.m. At 7:32 p.m., the Public Meeting was called to order by Board President, Ms. Glat. Ms. Glat welcomed the four building principals to the meeting.

2. Pledge of Allegiance

The Pledge of Allegiance followed.

3. Proposed Executive Session Upon Board Approval

The Board met in Executive Session at 7:00 p.m. to discuss the following items. Item 3.7 was added to the agenda:

- 3.1 Personnel Matter - Individual Employee**
- 3.2 Legal Matter - Individual Employee**
- 3.3 Personnel Matter - Individual Employee**
- 3.4 Contract Matter - BHTA**
- 3.5 Board of Education Matter - Succession Planning**
- 3.6 Superintendent's Mid - Year Evaluation**
- 3.7 Personnel Matter - Individual Employee**

4. Comments from the Public

There were no comments from the public at this time.

5. Revision and Adoption of Agenda

A motion was made by Mr. Schulman and seconded by Mr. Levy to adopt the agenda as modified with the addition of Item 3.7: Personnel Matter - Individual Employee. Vote: 6-yes 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Mr. Sanders to adopt Item 6: Consent Agenda - Personnel; Item 7: Consent Agenda - Special Services; and Item 8: Consent Agenda - Business as presented. Vote: 6-yes 0-no. Motion carried.

6. Consent Agenda - Personnel

6.1 Administrator Leave:

6.1.1 Employee #2342, Administrator, Personal, 12/21/15-5/31/16

6.2 Non-Represented Probationary Appointment:

6.2.1 Barbara Brandt, Secretary to School Administrator, DO, effective 1/19/16

6.3 CSEA Resignations for the Purpose of Retirement:

6.3.1 Joseph Giardina, Bus Driver, Transp., effective 4/29/16

6.3.2 Wendy Gilligan, Bus Driver, Transp., effective 6/24/16

6.3.3 Kim Van Keuren, Teacher Aide, HCC, effective 6/30/16

6.3.4 Shirley Lewer, Teacher Aide (SE), HCC, effective 6/29/2016

6.3.5 Rosemarie Mayo, Office Assistant (Automated Systems), WA, effective 1/06/17

6.3.6 Employee #1384, Teacher Aide, WA, effective 6/30/16

6.3.7 Rosary Schultz, Teacher Aide, HCC, effective 6/30/16

6.3.8 George Steinhardt, Head Custodian, HCC, effective 12/30/16

6.3.9 Gerald Watkins, Custodial/Bus Driver, CH, effective 12/31/16

6.4 CSEA Resignations:

6.4.1 Daniella Morgante, Teacher Aide, CH, effective 12/18/15

6.4.2 Geraldine Mastrogiacomo, P/T School Monitor, WA, effective 12/23/15

6.5 CSEA Leaves:

6.5.1 Employee #779, Teacher Aide, WA, FMLA, effective 12/04/15

6.5.2 Employee #1535, Custodial/Bus Driver, CH, Personal, effective 11/20/15

6.6 CSEA Probationary Appointment:

6.6.1 Joseph Anderson, Bus Driver/Mechanic, Transp., effective 1/25/16

6.7 CSEA Part-time Availability Appointment:

6.7.1 Marlon Rubio, School Monitor, WA, effective 12/20/15

6.8 Substitute Teacher Appointment:

6.8.1 Shannon Lampert, effective 2/15/16

6.9 Spring Coaching Appointment:

Julie Marinaro - Head Varsity Girls Lacrosse

6.10 Approval of Appointment of District-Wide Emergency Safety Team Members:

Robin Glat - Board of Education Member

Jen Lamia - Assistant Superintendent for Human Resources

MaryBeth Crupi - Assistant Principal (CH)

Judy Brewster - Assistant Principal (WA)

Kim Lapple - Assistant Principal (HCC)
 Chris Walsh - Assistant Principal (BHHS)
 Angelo Ancona - Teacher
 William Scherf - School Resource Officer
 Nancy Maniscalco - Parent / Community Member
 Sophie Maniscalco - Student

7. Consent Agenda - CSE/SubCSE/CPSE Recommendations

8. Consent Agenda - Business

8.1 Acceptance of Donation of Photographic Equipment for the Art Department of the Byram Hills High School

Resolved, that the Board accepted the donation of photography equipment for the art department at Byram Hills High School.

8.2 Authorization to Execute Contract for Educational Services with the Perkins School for the Blind for the 2015-16 Fiscal Year

Resolved, that the Board authorized the Superintendent to execute a contract with the Perkins School for the Blind for Educational Services for the 2015-16 fiscal year.

8.3 Authorization to Execute Contract for Instructional Services with the Mount Pleasant Central School District for the 2015-16 Fiscal Year

Resolved, that the Board authorized the Board President to execute a contract with the Mount Pleasant Central School District for educational and related services for the 2015-16 fiscal year.

8.4 Adoption of State Required Standard Work Day Resolution for Applicable Appointed Officials

Resolved, that the Board adopted the following Required Standard Work Day Resolution for Applicable Appointed Officials:

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Board of Education of the Byram Hills Central School District hereby establishes the following as the standard work day for the applicable appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based upon the employer time keeping system maintained and submitted by this official to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer's Time Keeping System	Days/Month
						(Yes/No)	(Based on record of Activities)
APPOINTED OFFICIALS							
Treasurer	Susan Palamarczuk	XXXX	XXXXXXXXXX	8hrs/day	07/01/15 - 06/30/16	YES	N/A

8.5 Acceptance of Treasurer's Report for November 2015

Resolved, that the Board accepted the Treasurer's Report for November 2015 and authorized the budgetary transfer of funds in codes affecting salaries within the total 2015-16 budget.

9. Special Report: Budget Hearing I

9.1 Purpose of Hearing: Overview and Budget Process

Dr. Donohue began the discussion of the 2016-2017 Budget Process. Dr. Donohue reviewed the values that have served the District well over the years, which are listed below:

- maintain academic excellence in programming and student outcomes;
- maintain our conservative fiscal style of management that has served us so well;
- anticipate future needs in buildings, transportation, staffing, etc.
- prepare for future needs in a manner that avoids a need to borrow;
- create stability for our tax payers, and avoid unsettling tax spikes;
- maintain a winning combination of excellent education, high home values, and low true tax rate.

9.1.1 Steps in Budget Development

Mr. Carlson discussed the development of the 2016-2017 Budget. He noted that Board members Scott Levy, Michael Sanders and Joyce Meiklejohn are on the Board of Education Budget Committee. Scott Levy provided a brief overview of the Budget Development Process, and reviewed the following key dates:

January 12, 2016 - Budget Hearing I

March 1, 2016 - Presentation of the Administration's Proposed 2016-2017 Budget

March 15, 2016 - Budget Hearing II (this meeting is a forum for suggested additions and deletions in the proposed budget)

March 22, 2016 - Budget Hearing III (this meeting is a forum for suggested additions and deletions in the proposed budget)

April 12, 2016 - Budget Hearing IV

April 26, 2016 - Adoption of the Proposed 2016-2017 Budget

May 3, 2016 - Budget Hearing V

May 17, 2016 - Budget and Trustee Vote, HC Crittenden M.S., 6:30 a.m. - 9:00 p.m.

Mr. Levy reviewed the Budget Guidelines which the Board of Education adopted on October 6, 2015. He noted the Board stays mindful of the enrollment declines and strives to maintain programs so that all Kindergarteners have the same program opportunities as the high school students have had through the years. He then reviewed the approach to the budget explaining that the guidelines are followed to create a fiscally sound and responsible budget and are accessible, in detail, on the District's website.

9.2 Superintendent's Overview

9.2.1 Five Year Fiscal Trend Analysis

Mr. Carlson noted that the Budget presentation is available on BoardDocs (www.boarddocs.com) and will also be accessible on the District's website under Board of

Education, Budget, Budget Hearing I. Mr. Carlson discussed the Five-Year Trend Analysis, which uses CPI (Consumers Price Index), Enrollment Projections (from Western-Suffolk BOCES), Salary and Benefits information and Debt Service. The report includes five years of actual data and five years of projected data.

Mr. Carlson noted that one key factor in developing the budget is the actual enrollment. He reviewed the District's actual and projected enrollment from 2011-2021. Official enrollment is measured on BEDS Day, in October of each year. Going forward, Mr. Carlson stated that the overall enrollment trend projected is to slightly decline. However, the high school currently still has a high enrollment, noting that next year's high school enrollment is projected to have 826 students compared to this year's enrollment of 875 students. The Wampus School's projected enrollment for 2016-2017 indicates a slight increase from the current 540 students to 544 students.

Mr. Carlson then reviewed Salaries and Benefits. Together, salaries and benefits are approximately 75% of the proposed budget which has been at this level for many years. Salaries are about 53-54% of the proposed budget and benefits average approximately 24% of the proposed budget. Health insurance are anticipated to increase each year by 5%, however, next year will offer a slight relief in ERS (Employee Retirement System) and TRS (Teacher Retirement System) rates. Overall, this part of the budget stays within 76-79% of the budget.

Mr. Carlson then reviewed the Debt Service. Mr. Carlson reviewed the past five years and the next five years, noting that the Debt Service costs are decreasing over the next five years. The Debt Service Fund Balance was derived from savings from two large capital projects, and was spent down this year as planned and is being replaced by funds from the Insurance Reserve Fund over the next five years as planned. In 2019-2020 this funding source will be replaced by funding from the Retirement Contribution Reserve. After that time, additional support will not be needed, as the Debt Service will remain lower. Mr. Carlson added that Debt Service makes up 7% of the District's costs.

Mr. Carlson then reviewed Capital Expenditures and costs for BOCES. Capital expenditures include bus replacement, furniture and equipment. BOCES and Other Contractual Expenses have remained fairly constant, as well, at approximately 16% of the total budget.

The current budget for 2015-2016 is \$88,689,957. The projected budget for 2016-17 is approximately \$90,013,871, which is a 1.5% increase from last year.

Mr. Carlson then reviewed Revenue. He explained that Property Taxes make up the largest part of revenue, including STAR. Discussion of STAR, PILOTs, and State Aid followed: PILOTs (Payment In Lieu Of Taxes) are negotiated by the Town of North Castle; PILOTs, historically, have been approximately 4% of the total budgeted revenue. The District has three PILOTs, but in 2017-2018, IBM's PILOT will have expired. It will be renegotiated or will become part of the tax levy instead of the PILOTs.

The Tax Levy Cap Calculation was then discussed. The Tax Levy Cap is known as the "2% cap." It is made up of the tax base growth factor, change in PILOTs, exemptions, and CPI (Consumer Price Index). Mr. Carlson reported that during the first year, it was calculated that the District could increase tax by 2.05%, but the District only taxed 1.72%. He noted that each year the District has stayed under the Tax Levy Cap. The CPI is the largest factor. The 2016-2017 CPI

is projected to be close to zero. The next largest component is the Growth Factor. This represents new construction. There are also PILOTs, which reduce the amount we can tax each year. When PILOT revenue increases, the tax levy cap decreases. Finally, there are exemptions, such for ERS (Employee Retirement System) and/or TRS (Teachers Retirement System) rate increases of more than 2%. Mr. Carlson explained that this is a complicated formula whose outcome varies each year. He reported that the budget is developed based on student needs, noting that the 2016-2017 budget will be a challenge with CPI close to zero.

Mr. Carlson reported that Equalization Rates are now finalized. The percentages of assessed value are as follows: North Castle pays 85.76% of the tax levy; New Castle pays .58%, Bedford pays .42% and Mt. Pleasant pays 13.24 %. He noted that changes in the apportionment of taxes are very modest.

Mr. Carlson then discussed the True Value Tax Rate. There are 54 districts that BOCES analyzes. The District's True Value Tax Rate for 2015-2016 is \$16.19 per thousand of full value, which places Byram Hills 45 out of 54; this means that 44 districts have a higher true tax rate, and 9 have a lower rate. Mr. Schulman added that Byram Hills has stayed in the bottom quartile over the past several years, and encouraged the community to pay mind to this information when comparing our District to our neighbors and makes Byram Hills an incredibly great value.

The District's ability to pay is based on adjusted gross income from tax returns. The average income in Byram Hills is \$351,088 and the median income is \$85,194. Byram Hills ranks 5th out of 54 districts for average income and 8th based on the median income. This results in low State Aid, which is between 3% and 4% of total revenue.

Mr. Carlson then reviewed the dates of the Budget Development Process.

Ms. Glat reiterated that Budget Hearings II and III (March 15 and March 22) are the hearing meetings that community members can have direct input into the budget process. She encouraged the community to review the budget on the District's website. Mr. Schulman added that these two meeting dates are the only time when the community can make suggestions for additions and/or deletions to the proposed budget.

9.2.2 Other Issues Affecting the Budget

Dr. Donohue reported that the review each year of the Five-Year Trend Analysis is a critical tool used to build the District's budget and, because of this, the District has been able to stay under the tax levy cap. Dr. Donohue also made mention of the District initiatives and one critical Byram Hills' initiative is technology - STEAM (Science, Technology, Engineering, Arts and Mathematics) and the plan to implement the STEAM curriculum every year, for every student, at every grade level. He explained that by implementing this initiative the District will still come in under the tax cap.

Ms. Glat then welcomed the principals to the meeting.

9.3 Curriculum and Principal's Overview

9.3.1 Building Budgets

Dr. Donohue introduced the principals who were present to speak about the priorities in their building's budget. He noted that STEAM Curriculum is being incorporated for every student at every grade level.

Dr. Evan Powderly, Principal of the H.C. Crittenden Middle School, reported that he is proposing a budget that is consistent with last year's budget and that money has been set aside for expenditures that may arise. He reported on the following: the NextGen Science hasn't yet been adopted; the middle school is no longer on a five year cycle to replace textbooks, however, some textbooks can be accessed electronically in the library since the library has 26 Kindles. Dr. Powderly reported that the middle school budget allows the middle school to keep their programs as rigorous and stimulating as they have been and thanked the Board for their continued support.

Mr. Schulman congratulated Mr. Borsari on the Intel Semi-Finalists, and commented that it is an outstanding result for Byram Hills. Interviews were done by Channel 12 News and the students interviewed beautifully. He asked Mr. Borsari to congratulate the students and the faculty.

Mr. Borsari, Principal of Byram Hills High School, reported that the high school budget has no major changes from the previous year's budget. He also reported that the high school enrollment is projected to decrease by approximately fifty students for the 2016-2017 school year. Mr. Borsari commented that the high school is not about meeting state graduation standards, but about exceeding them, and this budget offers all high school students the opportunity to accomplish this expectation. Mr. Borsari shared the following information: approximately 43% of all seniors are taking their fifth year of a foreign language; 92% of all seniors are taking four years of math and science; 22% of all seniors are taking a fifth year of science; last year's graduating class had 81% accepted to Tier 1 and Tier 2 colleges; and 95% of the middle 20% of students were accepted to Tier 1 and Tier 2 colleges. Mr. Borsari stated that this proposed budget will enable the students to continue to reach these impressive results. He also mentioned that all AP classes, Science Research, 31 varsity sports, various drama productions, the Debate Team, the Flexible Support Program and much more can all be continued with this proposed budget. He then answered questions from the Board about new classes, the upcoming enrollment decline and the full schedules for seniors.

Mrs. Debra Cagliostro, Principal of The Wampus School, stated that Wampus has been monitoring the curriculum mandates. She mentioned that when Common Core was first introduced, the District had to quickly align math instruction with the Common Core Standards. She noted that Math has now stabilized and the bulk of the current work at Wampus is now geared toward a new literacy framework, LitLife. Mrs. Cagliostro is proposing next year's budget also focus on science and social studies, which will be the next New York State Learning Standard to be adopted. She explained that at this point, Social Studies is more urgent, as a specific framework with a three to four year roll-out has been presented. She is proposing funds for supporting this roll-out. The Science Learning Standards have not been adopted but a draft was recently released and may be adopted in the next few months. She explained that it is similar to the NextGen Standards. She noted that the District has been proactive in developing units for engineering and is off to a good start. The total proposed Wampus School budget for 2016-2017

has decreased by approximately 8% from this current year's budget because there was a large allocation in the past for LitLife. Mrs. Cagliostro reported that projected enrollment for 2016-2017 remains basically the same as this current year. Mrs. Cagliostro commented that Wampus' commitment is to maintain what they already have and make it even better.

Mrs. Peggy McInerney, Principal of The Coman Hill School, reported on Coman Hill's proposed 2016-2017 Budget. She mentioned that the central focus is maintaining high standards for Kindergartners, noting that Coman Hill values its children and teachers. Mrs. McInerney stated that in developing the Coman Hill budget, she reflected on the modern learner who needs critical thinking and problem solving skills. She would like to enable the teachers to teach critical thinking and problem solving to help them lead and collaborate. One example Mrs. McInerney mentioned is the Performance Assessment initiative, which emphasizes critical thinking skills through problem solving. She discussed some other initiatives at the school including the Making a Difference assessment, Little Googlers and the Cubelets. The proposed 2016-2017 Budget will enable the teachers to help the children flourish and grow.

Ms. Glat thanked the principals for their budget discussions. Budget Hearing I officially closed at 8:32 p.m. and the principals departed. At 8:33 p.m., the meeting resumed.

9.4 Comments from the Public

There were no comments from the public at this time.

10. Unfinished Business

10.1 Review of Policies: Second Read: 4526 (Technology Network for Education); 8630 (Computer Resources and Management); 9645 (Disclosure of Wrongful Conduct - Whistle-Blower)

In regard to Policies 4526 and 8630, Cross references were added to these policies after the First Read. There were no additional questions or comments from the Board regarding the policies.

A motion was made by Mr. Levy and seconded by Ms. Meiklejohn to accept Policies 4526 (Technology Network for Education); 8630 (Computer Resources and Management); 9645 (Disclosure of Wrongful Conduct - Whistle-Blower) as Second Reads. Vote: 6-yes, 0-no. Motion carried.

11. New Business

There were no New Business items for discussion.

12. Staff Reports

12.1 Superintendent

Dr. Donohue mentioned that the Governor's State of the State address is scheduled for the afternoon of January 13, 2016. He reported that the Governor released today fourteen priorities, none of which have to do with education. Regarding the commissioner, Dr. Donohue noted a recent news article about student opt-outs for testing. In the article, it stated that the federal government may not provide full aid to the state if there are more than 5% of the students opting-out. Last year, New York State had 20% of students opting-out. However, if the state is seen to be working on it, then the federal government may

not penalize them. Lastly, Dr. Donohue stated that he heard today that the federal government has come up with a potential waiver from state standardized testing requirements and will pilot the program in seven states. The Commission has already announced her intention to apply for the waiver. Dr. Donohue commented that it seems as though New York State has a pragmatist as a commissioner, which is a good thing. The commissioner also sent a letter to school superintendents asking for their ideas on mandates that could be modified or eliminated to save money. She asked the superintendents to respond collectively. Dr. Donohue reported that Byram Hills has already presented five or six suggestions. Also on January 27, 2016 the District and the PTSA will have an event to help parents become more informed about the opt-out decision. Mr. Schulman asked about Gap Elimination. Dr. Donohue noted that the Republican majority Senate has made Gap Elimination a priority and it is also on the Democrat's list, however, not as a priority. Dr. Donohue said there is some optimism on Gap elimination.

12.2 Assistant Superintendent for Business and Management Services, District Clerk

Mr. Carlson will discuss the Governor's State of the State address. He mentioned that last year, school districts were surprised when the governor did not release the state's budget in a timely manner, which is usually made public after his state of the state address. Mr. Carlson noted that State Aid accounts for approximately 4% of the Byram Hills budget. He also heard some conversation about Gap Elimination and hoping that information will be made available. Mr. Carlson reported that he received the District's Growth Factor number and noted that it is up by one full percentage point, which translates to a \$750,000 increase to the District's tax levy.

12.3 Assistant Superintendent for Curriculum and Instruction

Dr. Kaltenecker provided a brief curriculum update on STEAM (Science, Technology, Engineering, Arts and Math). He discussed the focus on the 5C's of 21st Century Learning - Communication, Collaboration, Critical Thinking, Creativity and Community. He reported that the Hour of Code at the Coman Hill School was expanded, which validates the excitement and enthusiasm students have toward coding. The second graders at Coman Hill are using Cubelets in the Tech Lab to learn complex systems and design thinking - this is an introduction to programming robots. Cubelets are also being used at the Wampus School. Dr. Kaltenecker presented a brief video of the students using the Cubelets. He also discussed the high school students using the 3D printer in their more sophisticated designs for their well-known "egg crash" test. Dr. Kaltenecker will have a discussion on middle school technology at the February 9, 2016 Board meeting.

12.4 Assistant Superintendent for Human Resources

Ms. Lamia provided a report on staffing. She reported that the number of retirees from the CSEA unit is quite significant. She noted that other staffing issues will be addressed at a later time during a Budget Hearing meeting. The District ordinarily has approximately 15 to 20 preschoolers that have been identified by the Committee on Preschool Special Education as having special needs. Currently, there are approximately 37 students meeting this category. Ms. Lamia reported that this is being addressed early so as the District is able to foresee what may be needed for each child. Ms. Lamia also reported on the District-wide Emergency Response Team that oversees the District's emergency planning and has been responsible for the revision of the District-wide Emergency Plan. She stated that the District is required to have a different team to review the District-wide Emergency Response Plan. She noted they are ahead of schedule in preparing this and anticipates presenting the District-wide Emergency Response Plan to the Board before May 2016, although it is not required until July. She then answered questions from the Board concerning the District's safety plans, the Raptor System and emergency drills.

13. Board Reports

13.1 President

Ms. Glat reminded the community of the District-wide Art Show for H.C. Crittenden Middle School and Byram Hills High School which is being held from January 13 through 14, 8:00 a.m. to 2:30 p.m. with the community reception on January 14, 5:00 p.m. - 7:00 p.m.

Mr. Levy reported that the Byram Hills Education Foundation held their meeting on January 11, 2016. He commented that the Fall/New Year's Fundraising Appeal for the BHEF was successful and donations were directed to both STEAM and the BHEF General Fund. He also mentioned that the Foundation is trying to find ways to expand the universe of donors. Mr. Levy mentioned that the BHEF Spring Gala will be held on May 13, 2016. Mr. Levy also mentioned that there will be an informative event on advocacy on January 27, 2016 at 7 p.m. at the H.C. Crittenden Middle School auditorium featuring Senator Latimer, Assemblyman Buchwald, Regent Judith Johnson and our Superintendent, Dr. Donohue. He noted that Regent Judith Johnson understands the concerns in the community regarding state policy. Mr. Levy reported that the evening's program is open to other districts, as well. Mr. Levy reported that there was a Westchester-Putnam School Boards Association meeting in December, noting that there was a good amount of agreement on issues regarding this region.

Mr. Schulman reported that County Executive Robert Astorino issued the ten best practices on concussions and Byram Hills exceeds the ten best practices. Mr. Schulman provided the following update on Byram Hills sports: The Winter Basketball Classic was held at Byram Hills in December with the team playing against Harrison and Rye accompanied by great fanfare; the hockey team held their annual Pink the Rink Fundraiser; congratulations to the Boys Wrestling team which has two wrestlers seeded in the top 4; and the Byram Hills Ski Team will be practicing at Thunder Ridge Mountain with an upcoming race on January 14, 2016.

Ms. Glat reported that the Policy Committee met on January 11 and policies will be presented to the Board for review in the near future.

13.2 Committee/Board Members

13.2.1 January 11, 2016: Policy Committee, District Office, 1 p.m.

13.2.2 January 14, 2016: Board of Education Visitation to The Wampus School, 9:30 a.m.

13.2.3 January 20, 2016: Board of Education Visitation to Byram Hills H.S., 9:30 a.m.

13.2.4 January 22, 2016: Town Liaison Meeting, Town Hall, 7:45 a.m.

13.2.5 January 28, 2016: Board of Education Visitation to HC Crittenden M.S., 9:30 a.m.

13.2.6 February 8, 2016: Board of Education Visitation to Coman Hill, 9:30 a.m.

13.3 Topics for Future Agendas/Request for Information

13.3.1 March 1, 2016: Presentation of Administration's Proposed 2016-2017 Budget, D.O., 7:30 p.m.

13.3.2 March 15, 2016: Board of Education Meeting, Budget Hearing II, D.O., 7:30 p.m.

13.3.3 March 22, 2016: Board of Education Meeting, Budget Hearing III, D.O., 7:30 p.m.

13.3.4 April 12, 2016: Board of Education Meeting, Budget Hearing IV, D.O., 7:30 p.m.

13.3.5 April 26, 2016: Board of Education Meeting, Adoption of Proposed 2016-17 Budget, D.O., 7:30 p.m.

13.3.6 May 3, 2016: Board of Education Meeting, Budget Hearing V, D.O., 7:30 p.m.

13.3.7 May 17, 2016: Board of Education Meeting, Budget / Trustee Vote, HCC, 6:30 a.m. - 9 p.m.

14. Communications to the Board

There were no communications to the Board.

15. Approval of Board of Education Minutes: December 8, 2015

A motion was made by Mr. Schulman and seconded by Dr. Burke to adopt the Board of Education Minutes from December 8, 2015 as presented. Vote: 6-yes, 0-no. Motion carried.

16. Executive Session

The Board met earlier in Executive Session and completed discussions on:

- 3.1 Personnel Matter - Individual Employee**
- 3.2 Legal Matter - Individual Employee**
- 3.3 Personnel Matter - Individual Employee**
- 3.4 Contract Matter - BHTA**
- 3.5 Board of Education Matter - Succession Planning**

The Board had two more issues to discuss: Item 3.6: Superintendent's Mid-Year Evaluation and Item 3.7 Personnel Matter - Individual Employee.

17. Adjournment

At 9:11 p.m. a motion was made by Mr. Schulman and seconded by Mr. Levy to adjourn the public meeting and reconvene in Executive Session. Vote: 6-yes 0-no. Motion carried.

The public meeting ended at 9:11 p.m.

Respectfully submitted,

Donna Tulkin-Godoy, Secretary

January 26, 2016
Date