

**BYRAM HILLS SCHOOL DISTRICT  
ARMONK, NY  
TUESDAY, JUNE 7, 2016  
BOARD OF EDUCATION MEETING  
Proposed Executive Session: 7:00p.m.  
Reception: Tenure Candidates: 7:30 p.m.  
Public Meeting: 8:00 p.m.**

**DATE:** June 7, 2016

**TIME:** 7:30 p.m. Public Meeting

**PLACE:** Board Room in District Office

**PRESENT:** **Board of Education Members Present**  
Ms. Robin Glat, President  
Mr. Brett Summers, Vice President  
Dr. Alban Burke  
Ms. Joyce Meiklejohn  
Mr. Michael Sanders  
Mr. Ira Schulman

**Absent:**  
Mr. Scott Levy

**STAFF MEMBERS PRESENT:**

Dr. William Donohue, Superintendent  
Mr. Gregory Carlson, Assistant Superintendent for Business and Management Services; District Clerk  
Dr. Tim Kaltenecker, Assistant Superintendent for Curriculum and Instruction  
Ms. Jen Lamia, Assistant Superintendent for Human Resources

**1. Call to Order**

The Board met in Executive Session at 7:00 p.m. At 7:50 p.m., the public meeting was called to order by Board President, Ms. Glat.

**2. Pledge of Allegiance**

The Pledge of Allegiance followed.

**3. Proposed Executive Session upon Board Approval**

The Board met in Executive Session at 7:00 p.m. to discuss the following items:

- 3.1 Legal Matter - Claim Auditor
- 3.2 Board of Education Matter - New Board Members
- 3.3 Personnel Matter - Board of Education
- 3.4 Legal Matter - Individual Student

After the public meeting, the Board will reconvene into Executive Session to discuss the following:

- 3.5 Personnel Matter - Superintendent's Evaluation

Ms. Glat commented that although the Board hasn't yet submitted Superintendent's End of Year Evaluation to Dr. Donohue, she hopes the community knows how fortunate the District is to have Dr. Donohue at the helm.

#### **4. Special Report: Tenure Candidates**

##### **4.1 Tenure Candidates**

Ms. Glat noted that this evening is another special Board meeting, as the Board will be congratulating some important people whom help shape the experiences of Byram Hills' students.

Dr. Donohue mentioned that there is a significant Consent Agenda this evening, and one of the most important items on the agenda is the awarding of Tenure to teachers who have earned the distinction. Dr. Donohue compared tenure to becoming a partner in a law firm. He commented that the District has the utmost confidence in these candidates and invites them to share in the responsibility for the District. Dr. Donohue also mentioned that the second aspect of tenure is for the candidates to consider what more they will now do that they have received tenure. Dr. Donohue stated that the District expects them to be partners and risk takers and to elevate our District and students to the next level. Dr. Donohue believes they are the right people to perform this task.

Ms. Jen Lamia reviewed the rigorous tenure process which includes an evaluation process consisting of reviews, observations and reflections for a number of years leading up to receiving tenure. She noted tenure isn't just about being a highly effective teacher; it is about a commitment to bigger objectives and investing in the children. For example, she noted that Mr. Douglas Carpenter did not have to organize Wellness Day or raise money for the Maria Ferrari Hospital; Ms. Tarin Fallon did not have to present at Tri States or at the Middle School; Mr. Jonah Piali did not have to inspire the Choir students as far as he did so that they received a special award this year; Mr. Stephen Sconieczny received tenure a month ago and Ms. Lamia previously mentioned his accomplishments in and off the athletic field; and Ms. Victoria Barthel took on coaching for the first time and attended the students' Washington, D.C. trip. She thanked the teachers for going well above their role as teachers to help in the development of these students, and hopes these teachers will continue to be child-focused and continue to grow as teachers.

The teachers receiving Tenure and present this evening were:

Victoria Barthel, Math, HCC  
Jonah Piali, Music, BHHS  
Tarin Fallon, Social Studies, BHHS  
Douglas Carpenter, Health, BHHS  
Stephanie Greenwald, Science, BHHS, (was unable to attend the evening's meeting.)

Ms. Glat congratulated Mr. Steven Sconieczny who received Tenure in March, therefore, his name did not appear on the evening's agenda.

Ms. Glat said these names have stood out in such a short amount of time and she congratulated them.

A short break was taken at 8:00 p.m. The meeting resumed at 8:08 p.m.

#### **5. Comments from the Public**

There were no comments from the public at this time.

#### **6. Revision and Adoption of Agenda**

A motion was made by Mr. Summers and seconded by Ms. Meiklejohn to adopt the Agenda as presented. Vote: 6-yes, 0-no. Motion carried.

A motion was made by Mr. Summers and seconded by Ms. Meiklejohn to adopt the Consent Agenda as presented, including Item 7: Consent Agenda - Personnel; Item 8: Consent Agenda - Special Services; and Item 9: Consent Agenda - Business. Vote: 6-yes, 0-no. Motion carried.

Ms. Glat also welcomed newly appointed teachers, Ms. Jaime Chahalís, a special education teacher at the middle school, and Mr. Jonas Kalish, a math teacher at the high school. Ms. Glat mentioned the resignation of Mr. Ken Cotrone, Assistant Principal at the high school, who is leaving Byram Hills for an Executive Director position at a private school and wished him the best of luck.

Mr. Schulman also extended his congratulations to Mr. Chris Borsari, Principal at BHSS, for a job well done and wished him all the very best of luck.

## **7. Consent Agenda - Personnel**

### 7.1 Tenure Candidates:

- 7.1.1 Tarin Fallon, Social Studies, BHHS, effective 8/27/16
- 7.1.2 Stephanie Greenwald, Science, BHHS, effective 8/27/16
- 7.1.3 Jonah Piali, Music, BHHS, effective 8/27/16
- 7.1.4 Douglas Carpenter, Health, BHHS, effective 8/27/16
- 7.1.5 Victoria Barthel, Math, HCC, effective 8/27/16

### 7.2 Administrator Resignation:

- 7.2.1 Kenneth Cotrone, Assistant Principal, BHHS, effective 6/30/16

### 7.3 Teacher Leave:

- 7.3.1 Cynthia Giumarra, Special Ed., HCC, FMLA and Childcare effective 5/17/16-1/24/17

### 7.4 Teacher Appointments:

- 7.4.1 Barry Fuller, Physics, BHHS, 4year probationary, effective 8/30/16
- 7.4.2 Ally Dellacioppa, Special Education, BHHS, 4year probationary, effective 8/30/16
- 7.4.3 Jaime Chahalís, Special Education, HCC, 4year probationary, effective 8/30/16
- 7.4.4 Jonas Kalish, Mathematics, BHHS, 4year probationary, effective 8/30/16
- 7.4.5 Cindy Sullivan, CSE Chair, DW, effective 8/30/16

### 7.5 Regular Teacher Substitute:

- 7.5.1 Santhea Ogden, Elementary (Grade 2), CH, effective 6/01/16-6/23/16

### 7.6 Non-Represented Resignation:

- 7.6.1 Sue Adams, Health Care Coordinator, DW, effective 6/10/16

### 7.7 CSEA Resignation for the Purpose of Retirement:

- 7.7.1 Employee #976, Teacher Aide (SE), WA, effective 6/23/16

### 7.8 CSEA Resignations:

- 7.8.1 Christopher Yarusso, P/T Cleaner, BHHS, effective 5/27/16
- 7.8.2 Colin O'Connor, Teacher Aide (SE), HCC, effective 6/23/16
- 7.8.3 Jade Carnesale, Teacher Aide (SE), BHHS, effective 6/23/16

### 7.9 CSEA Appointments:

- 7.9.1 Mary Gutekunst, Temporary Teacher Aide, WA, effective 5/20/16-6/23/16
- 7.9.2 Daniel Santana, Substitute Lunch Monitor, DW, effective 6/08/16

### 7.10 Part-time Teacher Appointments for 2016-17:

- 7.10.1 Paul Beeken, Science, .75 FTE, BHHS
- 7.10.2 Bob Croke, Social Studies/Internship, .2 FTE, BHHS
- 7.10.3 Courtney DeRosa, Special Education, .5 FTE, BHHS
- 7.10.4 Carley Sarracco, Mathematics, .2 FTE, BHHS
- 7.10.5 Alison Smith, World Languages (French), .6 FTE, BHHS
- 7.10.6 Stephanie Messana, Music .6 FTE, WA

- 7.11 Additional Teaching Assignments for 201617:
  - 7.11.1 Jen Croke, Health, .1 FTE, BHHS
  - 7.11.2 Douglas Carpenter, Health, .1 FTE, BHHS
  - 7.11.3 Peter Lichten, Science, .15 FTE, BHHS
- 7.12 Extended School Year Program Appointments:
  - 7.12.1 Special Education Teacher Lindsay McHale
  - 7.12.2 Special Education Hourly Teacher Heather Nimsger
  - 7.12.3 Special Education Hourly Teacher Ally Dellacioppa
  - 7.12.4 Teacher Aide Angela Yearwood
- 7.13 Seasonal Cleaner Appointments for 2016: See Attached List
- 7.14 Approval to abolish 1.0 FTE Elementary Teacher
- 7.15 Approval to abolish 1.0 FTE Maintenance Mechanic (Electrical) Foreperson
- 7.16 Approval to abolish 1.0 FTE Junior Network Specialist
- 7.17 Approval to abolish 4.0 FTE Teacher Aides
- 7.18 Approval to add 1.0 FTE Special Education CSE Chairperson
- 7.19 Approval to add 1.0 FTE Special Education
- 7.20 Approval to add .6 FTE Science
- 7.21 Approval to add 1.0 FTE Computer Aide
- 7.22 Approval to add 1.0 FTE Network Specialist
- 7.23 Approval to add 1.0 Sr. Custodial Worker
- 7.24 Approval to create Extracurricular Clubs:
  - 7.24.1 Hall of Fame BHHS
  - 7.24.2 Building Technology Coordinator (1 per building) Districtwide
  - 7.24.3 Partners of Practice (2 facilitators) Districtwide
  - 7.24.4 Student Leadership Board

**8. Consent Agenda - CSE/SubCSE/CPSE Recommendations**

**9. Consent Agenda - Business**

- 9.1 Authorization to Dispose Outdated Textbooks
 

**Resolved**, that the Board authorized the Assistant Superintendent for Business to dispose of outdated textbooks at the H.C. Crittenden Middle School.
- 9.2 Approval of Contract for Health & Welfare Services with the Mamaroneck Union Free School District for 2015-16 School Year
 

**Resolved**, that the Board authorized the Superintendent to execute a contract for health and welfare services with the Mamaroneck Union Free School District for the 2015-16 school year.
- 9.3 Authorization to Execute Change Order Number Three for the Transportation Facility Improvement Project
 

**Resolved**, that the Board authorized the Board President to execute Change Order Number Three with Talt Electric, Inc. for the transportation facility improvement project.

- 9.4 Authorization to Execute an Installment Purchase Agreement with Southern Westchester Board of Cooperative Educational Services for the 2016-21 School Years  
**Resolved**, that the Board authorized the Board President and District Clerk to execute the necessary documents for the Byram Hills School District to participate in a new installment purchase agreement with Southern Westchester BOCES for the procurement of equipment not to exceed \$500,000 plus interest.
- 9.5 Approval of Consultant Agreement with Cheryl Fitzgibbons for the 2016-17 Fiscal Year  
**Resolved**, that the Board authorized the Superintendent to execute a consultant agreement with Cheryl Fitzgibbons for the 2016-17 fiscal year.
- 9.6 Renewal of Insurance Program for 2016-17  
**Resolved**, that the Board authorized the renewal of the District's insurance program for the 2016-17 fiscal year.
- 9.7 Award of Bid for the 2016-17 Fiscal Year: Diesel Fuel for Transportation Services  
**Resolved**, that the Board awarded the bid to purchase diesel fuel for transportation services from East River Energy for the 2016-17 fiscal year.
- 9.8 Authorization to Renew Driver Education Contract with PAS Auto School, Inc. for the 2016-17 School Year  
**Resolved**, that the Board authorized the Superintendent to execute a renewal of the Driver Education contract with PAS Auto School, Inc. for the 2016-17 fiscal year.
- 9.9 Award of Bid for the 2016-17 Fiscal Year: Photographic and Graphic Design Supplies  
**Resolved**, that the Board awarded the Photographic and Graphic Design Supplies Bid on a unit price basis to the following vendor: B&H Photo Video-58 categories.
- 9.10 Award of Bid for the 2016-17 Fiscal Year: Janitorial Supplies  
**Resolved**, that the Board awarded the Janitorial Supplies Bid for the 2016-17 fiscal year on a unit price basis to the following vendors: I. Janvey & Sons, Inc.-40 categories; Ocean Janitorial Supply, Inc.-215 categories; Strauss Paper Co. Inc.-29 categories; State Industrial Products-14 categories; ZEP Manufacturing-16 categories; WB Mason-6 categories.
- 9.11 Award of Bid for the 2016-17 Fiscal Year: Electrical Supplies  
**Resolved**, that the Board awarded the Electric Supplies Bid for the 2016-17 fiscal year on a unit price basis to the following vendors: Cooper Electric Supply Co.-223 categories; USESI dba Electrical Wholesalers-44 categories.
- 9.12 Authorization to Participate in the U.S. Communities Government Purchasing Alliance for the 2016-17 Fiscal Year  
**Resolved**, that the Board authorized the Superintendent to participate in the U.S. Communities program for the 2016-17 fiscal year.
- 9.13 Authorization to Participate in New York Liquid Asset Fund, NYLAF  
**Resolved**, that the Board authorized the Board President and District Clerk to execute the necessary documents to participate in the New York Liquid Asset Fund.
- 9.14 Approval of 2015-16 Budget Transfers Regarding Salary Budget Codes  
**Resolved**, that the Board authorized the budgetary transfer of funds in codes affecting salaries for the purpose of balancing accounts within the total 2015-16 budget.
- 9.15 Acceptance of Treasurer's Report for April 2016  
**Resolved**, that the Board accepted the Treasurer's Report for April 2016.

## 10. New Business

### 10.1 Review of Policies: First Read: 1800 (Donations, Gifts and Grants to the District); 4321 (Programs for Students with Disabilities Under the IDEA and NY Education Law Article 89); 4773 (Diploma and Credential Options for Students with Disabilities)

A motion was made by Mr. Summers and seconded by Mr. Sanders to approve Policy 1800 (Donations, Gifts and Grants to the District) with a revision; Policy 4321 (Programs for Students with Disabilities Under the IDEA and NY Education Law Article 89); and Policy 4773 (Diploma and Credential Options for Students with Disabilities) as first reads. Vote: 6-yes, 0-no. Motion carried.

Ms. Lamia reviewed the changes made to the policies. Concerning Policy 1800 (Donations, Gifts and Grants to the District), the Board previously approved all gifts to the District over \$500. This policy now increases the threshold to \$1,001 and more, as recommended by NYSSBA. Some discussion was held regarding how the Board can be kept apprised of the donations to the District if they are no longer approving some, therefore, Mr. Summers requested having language inserted indicating how the Board will be kept informed. Although approved as a first read with additional language to address this, some additional thought will also have to be given on how to handle theatre donations and student activity funds. Policy 1800 will be brought to the Policy Committee and revisited in September 2016.

Ms. Lamia noted that Policies 4321 and 4773 both concern special education and have not been updated since 2007. She mentioned that she worked with Jill Boynton, Director of Special Services K-12 and the District's Legal Counsel on both policies to include some of the new credentials that are now available and to switch from IEP diplomas to local diplomas.

### 10.2 Review of 2015-2016 Board Goals

Dr. Donohue noted the Board set five essential goals at the beginning of the school year, and he reviewed the actions taken throughout the 2015-16 school year to fulfill these goals.

#### 1. Excellence in Teaching and Learning

The Board received numerous updates from Dr. Kaltenecker throughout the year and held conversations on Common Core, APPR, Technology, STEAM, the Education Foundation's grants to the STEAM initiatives, the Tri-States report on World Languages, the HCC Technology Team, 21<sup>st</sup> Century Skills and Performance Assessments.

#### 2. Fiscal Accountability and Communications

The Board revised the Budget Brochure, visited numerous Principal's Coffees and PTSA meetings, prepared a budget video and a budget letter to the community, held five budget hearings, and more. The result of budget communications seemed apparent in the vote - over 84% YES votes was received.

#### 3. Technology

Dr. Kaltenecker provided the Board with quarterly reports on technology, the District received \$300,000 in grants from the Byram Hills Education Foundation for technology initiatives, they continue to build on implementing One-to-One Learning, two labs are being renovated this summer (one at the high school and one at the middle school), and a Technology Center is being proposed at Wampus that will be discussed more in the fall 2016.

#### 4. Succession Planning

The District had to replace the high school principal and two assistant principals. Two of the three positions were filled by current staff members. Dr. Donohue added that the key item with succession planning within the District is not just a listing of people, it's the preparation the District undertakes to get in-house staff members ready to apply for those positions.

## **5. Education Reform and Advocacy**

The District had its best year ever, with numerous reports from Mr. Summers and Dr. Donohue. It was noted that the panel on APPR, which was co-sponsored by the PTSA, was excellent.

Dr. Donohue stated that the Board was productive with their goals this year. He suggested that they may want to think about which goals to continue and what goals to modify or add for the upcoming school year.

Some further discussion was held regarding the goals. Mr. Summers appreciated having the Board goals on the evening's agenda. He noted that having advocacy as a Board goal this year was helpful in keeping the Board members informed on certain issues. Global competency, as a possible goal for the upcoming school year, was mentioned, as well.

Ms. Glat thanked Dr. Kaltenecker and Mr. Carlson for their reports throughout the 2015-2016 school year. Mr. Schulman mentioned that he would like the new Board members present when the decision is made for the 2016-17 Board Goals. He also mentioned that the Board sometimes wrestles with what should be considered a goal versus the expected ongoing work of the Board.

### **10.3 Revised 2016-2017 Board of Education Meeting Calendar**

A revision was made to the 2016-2017 Board of Education Meeting Calendar. The February 7, 2017 meeting was moved to February 13, 2017.

Mr. Summers noted there are a few meetings which are listed as "Hold - Only if Needed." That leaves a month between those meetings, which is a long time when school is in session. It was noted that the November meeting sometimes becomes a Board retreat. Mr. Sanders asked if the calendar could be sent out electronically. Dr. Donohue will ask Janine Guastella if she is able to send the Board just the Board meeting dates.

A motion was made by Mr. Summers and seconded by Dr. Burke to approve the revised Board of Education Meeting Calendar. Vote: 6-yes, 0-no. Motion carried.

## **11. New Business**

### **11.1 Site Based Year End Report**

Dr. Kaltenecker reported on the Site-Based Teams. He noted that the Board received each building's report in their packets. Dr. Kaltenecker explained that the Site-Based Teams derived from the Commissioners 1994 Shared Decision Making regulation.

Dr. Kaltenecker reported that Character Education, including Sustainability and Cultural Proficiency, is a district-wide focus. He also noted that STEAM and Common Core were added to this year's Site-Based Teams' work to include a curricular focus.

Dr. Kaltenecker reported that the Wampus Site-Based Team worked on Emotional Wellness. During this past year they created several different initiatives, including an Emotional Wellness Month, to help increase awareness on this topic and held Principal's Coffees on the subject. A guest speaker from Yale University held a workshop during the District's Superintendent's Conference Day. He noted that five Wampus School teachers will receive training from the Yale University Center of Emotional Intelligence this summer and then they will turnkey their learning and plan initiatives with Wampus School Principal, Ms. Cagliostro, for the 2016-17 school year.

Mr. Summers suggested having a Curriculum Conversation on what the District is doing to support the mental health of students. Mr. Schulman suggested that decision be made once the new board members are officially appointed to the Board.

Dr. Kaltenecker reported that it was a great year for the Site-Based Teams. Mr. Schulman congratulated Dr. Kaltenecker and said he's done an exemplary job. His reports this year have been excellent and addressed very complex items in an understandable way.

## **12. Staff Reports**

### **12.1 Superintendent**

Dr. Donohue commented that Board members, Dr. Alban Burke and Ms. Joyce Meiklejohn, are retiring from the Board after six years of service and dedication to the District. He noted that this year marks the sixth year that this Board has been working together, serving the District. He noted how there have been some great successes and some hard questions for the Board. Dr. Donohue took this moment to thank Dr. Burke and Ms. Meiklejohn for their service, noting that they have made a real difference. The stability, consciousness and questions they brought forward have helped to keep this Board on track. Dr. Donohue commented that this Board of Education is recognized as one who knows what its priorities are and are respected by the community. Also, the discourse among the Board is civil and thoughtful. He stated that what makes this school district so great is that the Board managed to rule by consensus.

Mr. Summers added that although there have been differences of opinions during meetings, they are able to bring the Board to consensus by reminding themselves it's always about the students. Mr. Schulman added he will miss them both; they shared the table with grace, and they leave as friends. He added that six years is ample service to a community and the community has benefitted more than they know. Ms. Glat noted she began her Board service the same time as both Dr. Burke and Ms. Meiklejohn, and that they both served with integrity and empathy. Dr. Donohue, on behalf of the District, then presented each of them with a gift.

Dr. Burke appreciated all the comments, particularly, *that it's always about the students*, and said it is good to know that the Board follows that philosophy. Ms. Meiklejohn thanked the present Board members and past Board members that she has worked with through the years, as well as the faculty and staff. She said if she has made any difference while serving on the Board, it is the result of many people working together. She stated that community service really matters. She said it doesn't matter how you do it, but we really do have the ability to have an impact what happens around us. We can change what happens if we choose to get involved, and, personally, it's very rewarding. Dr. Burke also thanked his fellow Board members, the administrative staff and support staff.

### **12.2 Assistant Superintendent for Business and Management Services, District Clerk**

Mr. Carlson thanked the community for coming out and supporting the budget. He noted this was the first year the State of New York mandated the use of optical scan machines, which turned out to be very successful. He noted because of this new system, they will be able to reduce the number of register books currently used from five down to four, which will slightly reduce costs. He also noted how this new system is able to generate some interesting reports about the vote, such as, the typical voter for Byram Hills is between 40 and 50 years old and tends to vote between 4:00 p.m. and 7:00 pm. Ms. Glat thought that this finding may be because the older students make up the largest group of students in the District and this voter group is most likely their parents. Mr. Carlson noted that the District received overwhelming voter support indicating how people perceive the value of our organization.

### **12.3 Assistant Superintendent for Curriculum and Instruction**

Dr. Kaltenecker updated the Board with a STEAM presentation, specifically on Problem/Project-Based Learning. He presented an example of a third grade STEAM activity. First, he reviewed the engineering design process, and noted that next year every Wampus classroom in Grades 3-5 will pilot a STEAM unit. He noted that Wampus teachers, Mr. Al Lovelace and Ms. Jessica Murti conducted a pre-pilot of one unit this year. He reported that through the Encore class, students were given an Essential Question and a Problem-Based task. In this case, they had to design a backpack with a target audience in mind. To do so, they first had to understand the concepts. Groups of three students worked together to decide who their



audience would be. They chose appropriate tools to find, record, and present their information. Students were then free to create their designs using the environment that fit their learning styles. The students shared responsibility for completing the tasks and the work environment simulated a design and production lab. Students then built and presented their prototypes. Dr. Kaltenecker explained that all curricula can be problem-based, not just STEAM. Dr. Kaltenecker explained the model for problem-based learning; with traditional instruction, content is taught first. With problem-based learning, a student starts with the problem or task, and the content and skills are grown out of the application; you have a problem and have to learn some skills to solve it.

Dr. Kaltenecker reported that the District will train, through the District's summer Cyber Camp workshops, approximately 40 teachers to use problem-based instruction and 10 additional Wampus teachers will participate in an eight-day training program.

Mr. Summers asked about the efficiency of problem-based instruction vs. concept-based instruction in terms of the use of time. Dr. Kaltenecker explained that students have to have the content and concepts, but it may be a little slower when you approach it problem-based at the start. Dr. Donohue noted that problem-based instruction allows for deeper analysis and creative thinking and problem solving. It is actually more efficient because you learn the concepts and more. As an example, Dr. Kaltenecker noted that a number of students used Google Slides and were never taught it. They learned it on their own and decided to use it for this project. Mr. Sanders said that content skills and concepts are becoming more of a commodity as understanding and problem-solving grows in importance. Additional discussion was held on the new model and skill-sets needed to use it. Mr. Summers noted that the students still need the content, for example, to pass AP exams; it has to be balanced. Dr. Kaltenecker will keep the Board informed of this learning, as they go through the training session throughout next year.

#### **12.4 Assistant Superintendent for Human Resources**

Ms. Lamia's tenure discussion was her report.

### **13. Board Reports**

#### **13.1 President**

Ms. Glat made note of the Moody's Investors annual comment: "...financial position is robust and aligned with assigned ratings of Aaa" and they made mention of the strong management. She congratulated Mr. Carlson, Assistant Superintendent for Business and Management Services and Ms. Susan Palamarczuk, District Treasurer.

#### **13.2 Committee/Board Members**

##### **13.2.1 October 27-29, 2016: NYSSBA 97th Annual Convention and Education Expo, Buffalo, NY**

Mr. Sanders reported that the Athletic Advisory Committee met two weeks ago. He reported that Mr. Rob Castagna, Director of Health Education, Physical Education and Athletics, detailed a number of coaching positions, noting that there are over 110 coaching positions and over half of them are non-employee positions. Communication between parents and coaches was also discussed. Mr. Sanders mentioned that Mr. Castagna displays an air of openness on discussing the protocol of parent-coach communications, noting that he would like the players to reach out to the coach first, after that, if a need still exists, parents can reach out to the coaches at a scheduled time, and lastly, they can reach out to Mr. Castagna. The Board discussed the benefit of having teachers as coaches. Mr. Sanders commented that Mr. Castagna is coming into his own and getting comfortable in his new position and Mr. Sanders appreciates his willingness to communicate in an open manner.

Mr. Summers reported that the Westchester-Putnam School Boards Association (WPSBA) held their end of year meeting. He, Scott Levy and Dr. Donohue attended and Chancellor Betty Rosa

was the keynote speaker. Mr. Summers mentioned that he was encouraged after speaking with Ms. Rosa during the evening's event. He noted that another District benefit of prioritizing advocacy is that the District has now established a good working relationship with the District's area Regent Judith Johnson and Chancellor Betty Rosa, who replaced Chancellor Meryl Tish. Mr. Summers noted that he is not at all discouraged, as he was last year, and is cautiously optimistic about the direction advocacy is taking. Their final WPSBA Board meeting of the year is scheduled for June 9, 2016.

Mr. Schulman congratulated the Girls Track Team for their Section 1 Class B championship. Mr. Schulman also congratulated the Golf Team on sending a student from the team to state competition. He noted that the Baseball team had a great season, as well.

Ms. Glat noted that the Policy Committee did not meet in June, as the committee completed this year's work thanks to Ms. Lamia. She also noted the Town / School District Liaison held a meeting on June 3.

### **13.3 Topics for Future Agendas / Requests for Information**

13.3.1 June 20, 2016: Board of Education Meeting, District Office, 7:30 p.m. (Teacher Recognition / Staff Longevity)

13.3.2 July 5, 2016: Board of Education Organization Meeting, District Office, 7:15 a.m.

## **14. Communications to the Board**

Ms. Glat mentioned that she received a thank you note from the CSEA and an e-mail was received from a community member that she shared with the Board.

## **15. Approval of Board Minutes**

### **15.1 Approval of Board of Education Minutes: April 26, 2016, May 3 & 17, 2016**

A motion was made by Mr. Summers and seconded by Mr. Sanders to approve the Board of Education Minutes from April 26, 2016, May 3 & 17, 2016 as presented. Vote: 6-yes, 0-no. Motion carried.

## **16. Executive Session**

The Board met earlier in Executive Session and completed discussions on the following:

- 3.1 Legal Matter - Claim Auditor
- 3.2 Board of Education Matter - New Board Members
- 3.3 Personnel Matter - Board of Education
- 3.4 Legal Matter - Individual Student

The Board will reconvene into Executive Session to discuss the following:

- 3.5 Personnel Matter - Superintendent's Evaluation

## **17. Adjournment**

At 9:27 p.m., a motion was made by Mr. Summers and seconded by Mr. Sanders to adjourn to Executive Session. Vote: 6-yes, 0-no. Motion carried.

The public meeting adjourned at 9:27 p.m.

Respectfully submitted,

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Donna Tulkin-Godoy, Secretary

June 20, 2016  
Date

**BOE Minutes: June 7, 2016**  
**APPROVED: June 20, 2016**

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