

**BYRAM HILLS SCHOOL DISTRICT
ARMONK, NY
BOARD OF EDUCATION MEETING
TUESDAY, JULY 5, 2016
Annual Organizational / Regular Meeting Agenda
Meeting: 7:15 a.m. (Proposed Executive Session)
Public Meeting: 7:30 a.m.**

DATE: July 5, 2016

TIME: 7:30 a.m. Public Meeting

PLACE: Board Room in District Office

PRESENT: **Board of Education Members Present**
Mr. Brett Summers, President
Mr. Scott Levy, Vice President
Ms. Mia DiPietro
Ms. Robin Glat
Mr. Michael Sanders
Mr. Ira Schulman
Ms. Lara Stangel

STAFF MEMBERS PRESENT:

Dr. William Donohue, Superintendent
Mr. Gregory Carlson, Assistant Superintendent for Business and Management Services; District Clerk
Dr. Tim Kaltenecker, Assistant Superintendent for Curriculum and Instruction
Ms. Jen Lamia, Assistant Superintendent for Human Resources

1. Call to Order

The public meeting was called to order at 7:30 a.m. by Mr. Gregory Carlson, District Clerk.

2. Pledge of Allegiance

The Pledge of Allegiance followed.

3. Proposed Executive Session Upon Board Approval

The Board did not meet in Executive Session prior to the public meeting, as there were no items for discussion.

4. Annual Organizational Business

4.1 Oath of Office for Newly Elected Board Members

Mr. Carlson administered the Oath of Office to newly elected Board of Education members Ms. Mia Di Pietro and Ms. Lara Stangel. The newly elected Board members declared the oath to faithfully discharge the duties of the office of the Byram Hills School District Board of Education for the term of three (3) years.

4.2 Election of President and Vice-President of the Board

Mr. Carlson facilitated the election process for Board President.

A motion was made by Ms. Glat and seconded by Mr. Sanders to nominate Mr. Summers to serve a one-year term as Board President. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Mr. Levy to close nominations and elect Mr. Summers. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Ms. Glat and seconded by Mr. Schulman to nominate Mr. Levy to serve a one-year term as Board Vice President. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Mr. Summers to close nominations and elect Mr. Levy. Vote: 7-yes, 0-no. Motion carried.

4.3 Oath of Office for Board President and Vice-President

Mr. Carlson administered the Oath of Office to Mr. Summers, as Board President, to faithfully discharge the duties of President for the term of one year.

Mr. Levy took the Oath of Office for Board Vice President of the Byram Hills School District for the term of one year.

Mr. Summers thanked the Board for their support and said he is looking forward to collaborating with Mr. Levy. He mentioned that he is looking forward to having Ms. Mia Di Pietro and Ms. Lara Stangel on the Board.

5. Revision and Adoption of Annual Organization Agenda

A motion was made by Mr. Sanders and seconded by Ms. Glat to adopt the Annual Organization Agenda as presented. Vote: 7-yes, 0-no. Motion carried.

6. Annual Organizational Appointments by the Board of Education for the 2016-2017 School Year

A motion was made by Ms. Glat and seconded by Mr. Levy to ratify and adopt the appointments specified in Item 6, the Organization Agenda. Vote: 7-yes, 0-no. Motion carried.

- 6.1 Gregory Carlson - School District Clerk
- 6.2 Susan Palamarczuk - Records Access and Records Management Officer
- 6.3 Jen Lamia - Records Appeal Officer
- 6.4 Jacqueline F. Macken - Claims Auditor
- 6.5 Susan Palamarczuk - School District Treasurer
- 6.6 Gregory Carlson - Deputy Treasurer
- 6.7 Jacqueline F. Macken - Authorization to Certify Payrolls
- 6.8 William Wasser - Purchasing Agent
- 6.9 Marsha Mento - Deputy Purchasing Agent
- 6.10 Bond, Schoeneck & King, PLLC - Board Attorney for General Counsel, Human Resources, Student Services and Dispute Resolution
- 6.11 Shaw, Perelson, May & Lambert, LLP - Board Attorney for General Counsel and Litigation
- 6.12 Hawkins Delafield & Wood, LLP - Bond Counsel
- 6.13 O'Connor Davies, LLP - Independent Auditor
- 6.14 Dr. Louis A. Corsaro - School Physician
- 6.15 Bank of America, JP Morgan Chase Bank, N.A, The Westchester Bank, People's United Bank, Webster Bank, N.A. - Depository for the General Fund, Trust and Agency Accounts, Payroll, School Lunch, Capital Accounts, Debt Service Fund and Special Purpose Fund

- 6.16 NYLAF, TD Bank, Bank of America, JP Morgan Chase Bank, N.A., The Westchester Bank, People's United Bank, Webster Bank, N.A. - Depository Accounts for Investments
- 6.17 Central Treasurers: Extraclassroom Activity Advisors - Sandy Abt and Deborah DeFrancesco
- 6.18 Authorization of Petty Cash Funds and Petty Cash Treasurers - High School Principal's Secretary: \$100; Transportation, Director of Transportation: \$100; Superintendent's Secretary: \$100
- 6.19 Authorization to Implement Contractual Agreements - William M. Donohue
- 6.20 Authorization to Implement Non-Represented Employee Salaries - William M. Donohue
- 6.21 Authorization of Budget Transfers - William M. Donohue or Designee
- 6.22 Authorization to Apply for Grants-in-Aid (State, Federal, Private) - William M. Donohue
- 6.23 Trustees for Byram Hills Trust Fund - Gregory Carlson and Jen Lamia, Jackie White, Christopher Rasquin
- 6.24 Designation of Signatures on Checks - Susan Palamarczuk, Gregory Carlson or William M. Donohue
- 6.25 Human Rights Compliance Officer, responsible for receiving and making inquiry into complaints of discrimination pursuant to all applicable federal, state and local laws - Jill Boynton and Jen Lamia
- 6.26 Section 504/Title II ADA Compliance Officers - Jill Boynton
- 6.27 Title IX/Title VII Compliance Officers (Sex/Gender issues) - Jill Boynton and Jen Lamia
- 6.28 Title VI Compliance Officers (Race, Creed, National Origin, Religion, etc. Issues) - Jill Boynton and Jen Lamia
- 6.29 Designated Educational Official for Students in Need of Special Services - Jill Boynton
- 6.30 Homeless Coordinator - Jill Boynton
- 6.31 Residency Designee - Gregory Carlson
- 6.32 Asbestos Designee (AHERA) - Steve Thompson
- 6.33 Chemical Hygiene Officer (OSHA) - Steve Thompson
- 6.34 School Pesticide Representative - Steve Thompson
- 6.35 Property Control Manager - Gregory Carlson
- 6.36 Authorization to Attend Workshops - Timothy Kaltenecker
- 6.37 Designation of Official Newspaper - Journal News
- 6.38 Establishment of Mileage Reimbursement @ I.R.S. Maximum Rate

7. Re-adoption of All Board Policies, Including 2160 (School District Officer and Employee Code of Ethics), Policy 6240 (Investments), Policy 6700 (Purchasing), and Policy 6700R (Purchasing Regulation) for the 2016-17 school year

A motion was made by Mr. Schulman and seconded by Ms. Glat to re-adopt all Board Policies, including Policy 2160 (School District Officer and Employee Code of Ethics), Policy 6240 (Investments), Policy 6700 (Purchasing), and Policy 6700R (Purchasing Regulation). Vote: 7-yes, 0-no. Motion carried.

8. Resolutions

8.1 Resolution Approving Designation of Board of Education Members to Appoint Impartial Hearing Officers for Special Education Hearings, effective July 1, 2016

A motion was made by Mr. Levy and seconded by Mr. Sanders to adopt the following two (2) resolutions: *Approving the Designation of Board of Education Members to Appoint Impartial Hearing Officers for Special Education Hearings, effective July 1, 2016*, and *Authorizing Settlement by the Director of Special Services in Consultation with Superintendent of Schools of Due Process Claims, effective July 1, 2016*. Vote: 7-yes, 0-no. Motion carried.

RESOLUTION, EFFECTIVE JULY 1, 2016, APPROVING DESIGNATION OF BOARD OF EDUCATION MEMBERS TO APPOINT IMPARTIAL HEARING OFFICERS FOR SPECIAL EDUCATION HEARINGS

RESOLVED, that in accordance with Section 200.5(3) of the Regulations of the Commissioner of Education, the Board of Education hereby approves the designation of the following members of the Board to appoint impartial hearing officers on behalf of the Board of Education:

- President of the Board of Education
- Vice-President of the Board of Education

RESOLVED, that appointments of hearing officers on behalf of the Board of Education will be made in accordance with the administrative procedures for the selection and appointment of impartial hearing officers, established by the Board of Education pursuant to 8 NYCRR § 200.2(b) (9).

8.2. Resolution Authorizing Settlement by Director of Special Services in Consultation with Superintendent of Schools of Due Process Claims, effective July 1, 2016

RESOLUTION, EFFECTIVE JULY 1, 2016 AUTHORIZING SETTLEMENT BY DIRECTOR OF ELEMENTARY SPECIAL SERVICES AND DIRECTOR OF SECONDARY SPECIAL SERVICES IN CONSULTATION WITH SUPERINTENDENT OF SCHOOLS OF DUE PROCESS CLAIMS

WHEREAS, Education Law § 4404 establishes procedures for appeal by parents or persons in parental relationship from recommendations of the Committee on Special Education, and

WHEREAS, the Board of Education is obligated by § 4404 to appoint an impartial hearing officer to hear any such appeal, and

WHEREAS, resolution of disputes through the impartial hearing process may take teachers and other professionals away from important administrative or pedagogical duties; now, therefore, be it

RESOLVED, that the Director of Special Services and the Assistant Director of Special Services, in consultation with the Superintendent of Schools, are authorized to make efforts to resolve all such disputes through mediation or discussion with parents and persons in parental relation, and, if appropriate, are further authorized, upon advice of counsel and following consultation with the Superintendent of Schools, to encumber funds to settle disputes involving claims for reimbursement of sums expended for tuition, transportation, home and hospital instruction or related services.

9. Comments from the Public

There were no public comments.

10. Revision and Adoption of Consent Agenda

A motion was made by Mr. Schulman and seconded by Mr. Levy to adopt Item 11: Consent Agenda - Personnel; Item 12: Consent Agenda - Special Services; and Item 13: Consent Agenda - Business. Vote: 7-yes 0-no. Motion carried.

11. Consent Agenda - Personnel

11.1 Part-time Teacher Appointments for 2016-17:

11.1.1 Joann Ryan, Science .6 FTE, HCC

11.1.2 Steven Borneman, .1 FTE, Chemistry Teacher Assistant Program, BHHS

- 11.2 Substitute CSEA Appointments for the 2016-17 School Year:
 - 11.2.1 Reginald Carter, Substitute Cleaner, effective 9/06/16
 - 11.2.2 Harry Liveris, Substitute Cleaner, effective 9/06/16
 - 11.2.3 Raphael Arias, Substitute Monitor, effective 9/06/16
 - 11.2.4 Reginald Carter, Substitute Monitor, effective 9/06/16
 - 11.2.5 Richard Feldman, Substitute Monitor, effective 9/06/16
 - 11.2.6 Rayon Grierson, Substitute Monitor, effective 9/06/16
 - 11.2.7 Anthony Penna, Substitute Monitor, effective 9/06/16
 - 11.2.8 Savino Stallone, Substitute Monitor, effective 9/06/16
 - 11.2.9 Marlon Rubio, Substitute Monitor, effective 9/06/16
 - 11.2.10 Dorothy Raman, Substitute Monitor, effective 9/06/16
 - 11.2.11 Claude Ricard, Substitute Monitor, effective 9/06/16
 - 11.2.12 Karen Salemino, Substitute Monitor, effective 9/06/16
 - 11.2.13 Daniel Santana, Substitute Monitor, effective 9/06/16

- 11.3 Approval of Coordinator Appointments for 2016-17 School Year:
 - 11.3.1 Library Media Specialist - Jane del Villar
 - 11.3.2 Special Testing Coordinate - Letty Nardone
 - 11.3.3 Science Research - David Keith
 - 11.3.4 K-12 Health Education - Jared Christian
 - 11.3.5 K-12 Physical Education - Denise Barnard
 - 11.3.6 Teaching Coordinator for Grade 9 Mentor - Tom Andriello

- 11.4 Approval to create Extracurricular Clubs at BHHS:
 - 11.4.1 E-Nable
 - 11.4.2 Assistant to Athletic Director - Daytime Supplement

- 11.5 Seasonal Cleaner Rescission:
 - 11.5.1 Brandon Carlson

- 11.6 Seasonal Cleaner Appointment:
 - 11.6.1 John Baxter, effective 7/05/16

- 11.7 Seasonal Clerk Appointment:
 - 11.7.1 Brandon Carlson, effective 6/27/16

- 11.8 Approval of Administrator Mentor Appointments for the 2016-17 School Year: Kim Lapple, Melissa Stahl

- 11.9 Approval of Teacher Mentor Appointments for the 2016-17 School Year: Sean Dolinar, Sara Gerol, William Larue, Lori Mulvey, Kim Sapone, Stephen Skonieczny, William Twardy

- 11.10 Approval of Appointments for Dignity for All Students Act (DASA)
 - 11.10.1 MaryBeth Crupi, CH
 - 11.10.2 Judy Brewster, WA
 - 11.10.3 Kim Lapple, HCC
 - 11.10.4 Gina Cunningham, BHHS
 - 11.10.5 Jen Lamia, District-Wide

- 11.11 Appointment of District-Wide Emergency RESPONSE Team:
 - 11.11.1 Jen Lamia, Assistant Superintendent
 - 11.11.2 Jill Boynton, Director of Special Services
 - 11.11.3 Judy Brewster, AP Wampus
 - 11.11.4 Greg Carlson, Assistant Superintendent
 - 11.11.5 Rob Castagna, Director of Health Ed, PE and Athletics
 - 11.11.6 MaryBeth Crupi, AP Coman Hill

- 11.11.7 Gina Cunningham, AP BHHS
 - 11.11.8 Trish Kristoferson, Director of Transportation
 - 11.11.9 Mary Jones, Secy to Administrator
 - 11.11.10 Kim Lapple, AP HCC
 - 11.11.11 Anthony Sabatella, School Resource Officer
 - 11.11.12 Carlos Cano, North Castle Fire chief
 - 11.11.13 Andrew Taylor, Director of Technology
 - 11.11.14 Steve Thompson, Director of School Facilities
- 11.12 Appointment of District-Wide Emergency SAFETY Team:
- 11.12.1 Jen Lamia, Assistant Superintendent
 - 11.12.2 Jill Boynton, Director of Special Services
 - 11.12.3 Judy Brewster, AP Wampus
 - 11.12.4 Greg Carlson, Assistant Superintendent
 - 11.12.5 Rob Castagna, Director of Health Ed, PE and Athletics
 - 11.12.6 MaryBeth Crupi, AP Coman Hill
 - 11.12.7 Gina Cunningham, AP BHHS
 - 11.12.8 Trish Kristoferson, Director of Transportation
 - 11.12.9 Mary Jones, Secy to Administrator
 - 11.12.10 Kim Lapple, AP HCC
 - 11.12.11 Anthony Sabatella, School Resource Officer
 - 11.12.12 Carlos Cano, North Castle Fire Chief
 - 11.12.13 Andrew Taylor, Director of Technology
 - 11.12.14 Steve Thompson, Director of School Facilities
 - 11.12.15 Angelo Ancona, Teacher
 - 11.12.16 Sophie Maniscalco, Student
 - 11.12.17 Nancy Maniscalco, PTSA/Parent
 - 11.12.18 Robin Glat, BOE Member
- 11.13 Approval of Appointees to the BHTA Sick Bank Committee for 2016-17 School Year: Florence Behr, Megan Di Domenico, Gregory Carlson, Jen Lamia
- 11.14 Approval of Appointees to the BHAA Sick Bank Committee for 2016-17 School Year: Debra Cagliostro, Peggy McInerney, Gregory Carlson, Jen Lamia
- 11.15 Approval of Appointment of the Facilitator of Investigator of Practice - Barbara O'Connell
- 11.16 Approval of Appointment of the Facilitators of Partners of Practice - Christine Motta, Barbara Barthelmes
- 11.17 Approval of Appointments of Facilitators of Learning Communities for the 2016-17 School Year:
 CH: Jane del Villar, Melanie Berkson, Katherine Meaney, Rekha Singh, Jean White
 WA: Mona Goodman, Maria Kiley, Al Lovelace, Jessica Murti, Jennifer Toland
 HCC: Denise Barnard, Kathryn Dawes, Stacey Iskovitz, Alan Lounsbury, Kristina Pace, Dawn Selnes, Jackie White
 BHHS: John Clark, Catherine Eshoo, James Gulick, Jayne Karlin, Letty Nardone, Joanna Nash, Eric Odnocki, Steven Skonieczny, Marna Weiss, Julianne Wilson
- 11.18 Approval of Building Technology Coordinators for the 2016-17 School Year:
 CH: Rekha Singh HCC: Dawn Selnes
 WA: Al Lovelace BHHS: Joanna Nash
- 11.19 Approval to Re-Certify Lead Evaluator of Principals in Compliance with New York State Annual Professional Performance Review for 2016-17 School Year: Dr. William Donohue

- 11.20 Approval to Re-Certify Lead Evaluator of Teachers in Compliance with New York State Annual Professional Performance Review for 2016-2017 School Year: Dr. Timothy Kaltenecker
- 11.21 Resolution of Re-certification for Lead Evaluators in Compliance with New York State Annual Professional Performance Review for 2015-2016 School Year - Training Conducted by Dr. Timothy Kaltenecker:
Christopher Borsari - Jill Boynton - Judy Brewster - Debra Cagliostro - Robert Castagna - Debra Cayea - Kenneth Cotrone - MaryBeth Crupi - Karen Kushnir - Jennifer Laden - Jen Lamia - Kim Lapple - Deepak Marwah - Michael McGrath - Margaret McInerney - Lisa Pellegrino - Evan Powderly - Duane Smith - Melissa Stahl - Andrew Taylor - Christopher Walsh

12. Consent Agenda - Special Services

13. Consent Agenda - Business

- 13.1 Authorization to Execute an Attorney Agreement with Bond, Schoeneck & King, PLLC for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Board President to execute an attorney agreement with Bond, Schoeneck & King, PLLC for the 2016-17 Fiscal Year.
- 13.2 Authorization to Execute a Physician Service Contract with Dr. Louis A. Corsaro for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a physician service contract with Dr. Louis A. Corsaro for the 2016-17 Fiscal Year.
- 13.3 Authorization to Execute a Physician Service Contract with Dr. Donald Cohen for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a Physician Service Contract with Dr. Donald Cohen for the 2016-17 Fiscal Year.
- 13.4 Authorization to Execute Professional Services to Students Contract with Programs for Little Learners, LLC for Special Education Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Programs for Little Learners, LLC for the 2016-17 Fiscal Year.
- 13.5 Authorization to Execute Professional Services to Students Contract with Isa Marrs Speech and Language Pathology, PC for Special Education Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Isa Marrs Speech and Language Pathology, PC for the 2016-17 Fiscal Year.
- 13.6 Authorization to Execute a Consultant Agreement with Blythedale Children's Hospital for Assistive Technology Evaluations and Audiology Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Blythedale Children's Hospital for assistive technology evaluations and audiology services for the 2016-17 Fiscal Year.
- 13.7 Authorization to Execute a Professional Services to Students Contract with Westchester Institute for Human Development for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a professional services to students contract with Westchester Institute for Human Development for the 2016-17 Fiscal Year.

- 13.8 Authorization to Execute Consultant Agreement with The Learning Shop for the 2016-17 School Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with The Learning Shop for homebound instruction services for the 2016-17 Fiscal Year.
- 13.9 Authorization to Execute Contract for Professional Services to Students Contract with Byram Occupational Therapy Services, PC for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Byram Occupational Therapy Services, PC for the 2016-17 Fiscal Year.
- 13.10 Authorization to Execute Contract for Professional Services to Students Contract with Summit and Physical Therapy Services, PLLC for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Summit and Physical Therapy Services, PLLC for the 2016-17 Fiscal Year.
- 13.11 Authorization to Execute Professional Services to Students Contract with Creative Tutoring, Inc. for Home Instruction Services for the 2016-17 School Year
Resolved, that the Board authorized the Superintendent to execute a contract with Creative Tutoring, Inc. for Home Instruction Services for the 2016-17 Fiscal Year.
- 13.12 Approval of Consultant Contract with Elise Trainor to Serve as Executive Producer of Bobcat TV for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant contract with Elise Trainor to serve as the Executive Producer of Bobcat TV for the 2016-17 Fiscal Year.
- 13.13 Approval of Consultant Contract with Brian Melso to Serve as Network Administrator, IT Manager, Station Manager and Lead Editor of Bobcat TV for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant contract with Brian Melso to serve as Network Administrator, IT Manager, Station Manager and Lead Editor of Bobcat TV for the 2016-17 Fiscal Year.
- 13.14 Authorization to Execute Contract with Student Assistance Services Corp. for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Student Assistance Services Corp. for the 2016-17 Fiscal Year.
- 13.15 Authorization to Execute Contract with Purchase College, State University of New York for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Purchase College, State University of New York for the 2016-17 Fiscal Year.
- 13.16 Authorization to Execute Contract with Cor-Evolution, LLC for Certified Athletic Training Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Cor-Evolution, LLC for a Certified Athletic Trainer the 2016-17 Fiscal Year.
- 13.17 Authorization to Execute Contract with Cor-Evolution, LLC for Strength and Conditioning Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Cor-Evolution, LLC for Strength and Conditioning Services the 2016-17 Fiscal Year.

- 13.18 Authorization to Execute Renewal Agreement with ARAMARK Educational Services LLC for the Food Services Program for 2016-17
Resolved, that the Board authorized the Board President, Superintendent and Assistant Superintendent for Business and Management Services to execute the applicable renewal agreement documents for ARAMARK Educational Services LLC to provide our food services program in 2016-17 in accordance with the District's bid specifications.
- 13.19 Authorization to Execute Consultant Agreement with MLZ Consulting Services, LLC for 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant contract with The MLZ Consulting Services, LLC. for the 2016-17 Fiscal Year.
- 13.20 Authorization to Execute a Consultant Agreement with Jacqueline Macken for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Jacqueline Macken for the 2016-17 Fiscal Year.
- 13.21 Authorization to Execute Consultant Agreement with Donna Tulkin-Godoy for the 2016- 17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute consultant agreement with Donna Tulkin-Godoy for the 2016-17 Fiscal Year.
- 13.22 Authorization to Execute Renewal Agreement with The OMNI Group for 403(b) Third Party Administration Services for the 2016-17 Fiscal Year
Resolved, that the Board authorized the District Clerk to execute a renewal agreement with The OMNI Group for 403(b) administrative services in the 2016-17 Fiscal Year.
- 13.23 Approval of Cooperative Bidding Services Contract with Educational Data Services, Inc. for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a letter of intent with Educational Data Services, Inc. for a cooperative bidding program coordinated by the Clarkstown Central School District and authorize the Superintendent to sign the cooperative bidding resolution for the New York/Long Island Cooperative Bid for the 2016-17 Fiscal Year.
- 13.24 Authorization to Execute a Contract for Educational Services with Port Chester-Rye UFSD for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Port Chester-Rye UFSD for the 2016-17 Fiscal Year.
- 13.25 Authorization to Execute a Consultant Agreement with Rohe's Diversified Professional Services, Inc. for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Kathryn Rohe of Rohe's Diversified Professional Services, Inc. to serve as the CPSE Chairperson for the 2016-17 Fiscal Year.
- 13.26 Authorization to Execute Independent Contractor Services with Holistic Learning Center for the 2016-17 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a professional services to students contract with Holistic Learning Center, LLC for the 2016-17 Fiscal Year.
- 13.27 Authorization to Execute Independent Contractor Services with Kathryn Blough for the 2016-2017 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute an independent contractor services agreement with Kathryn Blough for the 2016-17 Fiscal Year.

13.28 Authorization to Close Five Dormant Bank Accounts
Resolved, that the Board authorized the School District Treasurer to close the five dormant bank accounts.

13.29 Acceptance of Treasurer's Report for May 2016
Resolved, that the Board accepted the Treasurer's Report for May 2016.

14. Unfinished Business

14.1 Veteran's Tax Exemption

Dr. Donohue noted that the Veteran's Tax Exemption is listed on the agenda as Unfinished Business. This is because it was previously tabled until the next regular business meeting, which is scheduled for August. However, Dr. Donohue explained that the August meeting generally has much information needing the Board's attention, therefore, Dr. Donohue suggested placing it on a September Board Agenda.

Mr. Schulman moved to postpone the consideration of Item 14.1: Veteran's Tax Exemption, indefinitely, until further information is received from the Superintendent. Mr. Sanders seconded the motion. Vote: 7-yes, 0-no. Motion carried.

Ms. Glat asked to receive the information Mr. Carlson had provided on this topic at a previous Board meeting. Mr. Summers added that it's wise for the postponement, so as to provide Ms. Di Pietro and Ms. Stangel ample time to review the information.

Mr. Sanders asked if any communication was received regarding this topic. Dr. Donohue noted he has been in touch with the Commander of the VFW and will speak with him later this week.

15. New Business

There was no New Business to discuss.

16. Staff Reports

16.1 Superintendent

Dr. Donohue noted that this school year ended well, adding that the high school graduation was particularly meaningful because of the departure of Byram Hills High School Principal, Mr. Christopher Borsari.

Dr. Donohue reported that much work will be done this summer at the high school and is looking forward to working with the new high school principal and two new assistant principals. He mentioned that the administrators will hold their annual retreat on July 6 and 7 at the Edith Macy Conference Center in Briarcliff Manor. Dr. Donohue mentioned that the administrators will be developing their 2016-17 Goals and utilize the same approach as last year, since it was very successful.

16.2 Assistant Superintendent for Curriculum and Instruction

Dr. Kaltenecker reported that the District administered eight Regents exams this year, including the first Common Core Regents exam in English to all 11th grade students. He noted that the results were extraordinary: 99.5% of the students passed and 93% of the students performed at the mastery level (Level 5), which according to the state, is rated as "*exceeding expectations*." The Common Core exams in Algebra 1 and Geometry continue to reflect excellent results as well. He then discussed the alignment of the Common Core Regents exams to the grades 3 - 8 state tests. Dr. Kaltenecker will provide a full analysis of the 2016 assessment results for the Board in the fall of 2016.

16.3 Assistant Superintendent for Business and Management Services, District Clerk

Mr. Carlson reported on the District-wide maintenance projects taking place this summer and provided the Board with a list of the projects. He noted that the Board will tour the buildings on August 30, 2016. Mr. Sanders added it was one of the highlights of his first year as a Board member. Mr. Carlson then answered questions from the Board about the timeline of the summer work.

16.4 Assistant Superintendent for Human Resources

Ms. Lamia reported on the hiring process, which she mentioned is progressing as planned. She noted there will be some teacher aides needed at the Coman Hill School because some teacher aides have been hired as teachers in other districts. Ms. Lamia noted that the Human Resources Department will assist in their transition for new teacher aides. Dr. Donohue explained that the District has had the good fortune of hiring certified teachers as teacher aides, however, going forward that may change.

17. Board Reports

17.1 President

Mr. Summers reported that there were no items to mention.

17.2 Committee/Board Members

17.2.1 October 27-29, 2016: NYSSBA 97th Annual Convention and Education Expo, Buffalo, NY

Mr. Summers asked Ms. Stangel and Ms. DiPietro if they have seen the policy on New Board Member Orientation. They mentioned that they have already met with Dr. Donohue and will meet with the Assistant Superintendent's once the meeting adjourns. Mr. Summers commented that there is a long learning curve, however, after about a year and a half a pattern will start to emerge. Ms. DiPietro stated that she participated in the Westchester-Putnam School Boards' Association New Board Member Orientation.

Mr. Schulman added that the need for new Board members to distinguish the difference between acting as parents and acting as Board members is a significant one and this could possibly cause an issue for a Board member. Mr. Schulman mentioned that since it is important to understand the difference, he suggested that if they should have any questions, they can always speak with other Board members or Dr. Donohue.

17.3 Committee Assignments

Mr. Summers noted that the Board was provided with a copy of last year's Board Committee Assignments. He invited the Board to let him know what their preferences are by listing their top three choices. He also asked if anyone thinks there are any assignments that could either be eliminated or possibly be added. Ms. Glat questioned if the District-Wide Emergency Safety Team should possibly be an addition since a Board member is required to take part on the team. Mr. Summers responded that he thought it should be added to the list.

Mr. Summers asked Ms. Glat if the Communications Committee should continue to exist as is. Ms. Glat thought it was an important committee as it spearheaded the Budget Information Committee, the calendar, the Budget Brochure, etc. She noted that in the future it could possibly take on a different role, therefore, it is important for it to remain. Dr. Donohue added that even though the Communications Committee generally meets only once during the school year, the feedback received is helpful and needed.

Ms. Stangel asked about the Health Advisory Committee. Mr. Summers noted that Dr. Burke had served on that committee and there are four mandatory meetings per school year. Additional discussion was held on serving on multiple committees and how committee work can take up a large portion of a Board members time.

17.4 Topics for Future Agendas/Requests for Information

17.4.1 August 30, 2016: Board of Education Meeting, D.O. 7:30 p.m.

The August meeting will include the annual walk-through of the buildings at approximately 5:00 or 5:30 pm. Ms. Glat added the teachers are back the morning of August 30, and the Board President is invited to speak to the faculty. Mr. Summers added that Ms. Stangel and Ms. Di Pietro were present at the Board meeting in June when the Teacher Recognition Awards were presented to four teachers and those teachers are also invited to speak.

There were no requests for additional information.

18. Communications to the Board

There were no Communications to the Board.

19. Approval of Board of Education Minutes: June 20, 2016

A motion was made by Mr. Levy and seconded by Mr. Sanders to approve the Board of Education Minutes of June 20, 2016. Vote: 7-yes, 0-no. Motion carried.

20. Proposed Executive Session

The Board did not meet for Executive Session prior to the public meeting, as there were no items for discussion.

21. Adjournment

At 8:05 a.m., a motion was made by Mr. Schulman and seconded by Ms. Glat to adjourn the meeting. Vote: 7-yes, 0-no. Motion carried.

The organization meeting adjourned at 8:05 a.m.

Respectfully submitted,


Donna Tulkin-Godoy, Secretary

August 30, 2016
Date