

**BYRAM HILLS SCHOOL DISTRICT
ARMONK, NY
BOARD OF EDUCATION MEETING
TUESDAY, JULY 7, 2015
Annual Organizational / Regular Meeting Agenda
Meeting: 7:15 a.m. (Proposed Executive Session)
Public Meeting: 7:30 a.m.**

DATE: July 7, 2015
TIME: 7:30 a.m. Public Meeting
PLACE: Board Room in District Office

PRESENT: Board of Education Members Present
Ms. Robin Glat, President
Mr. Brett Summers, Vice President
Dr. Alban Burke
Mr. Scott Levy
Ms. Joyce Meiklejohn
Mr. Michael Sanders
Mr. Ira Schulman

STAFF MEMBERS PRESENT:

Dr. William Donohue, Superintendent
Mr. Gregory Carlson, Assistant Superintendent for Business and Management Services; District Clerk
Dr. Tim Kaltenecker, Assistant Superintendent for Curriculum and Instruction
Ms. Jen Lamia, Assistant Superintendent for Human Resources

1. Call to Order

The public meeting was called to order at 7:37 a.m. by Mr. Gregory Carlson, District Clerk.

2. Pledge of Allegiance

The Pledge of Allegiance followed.

3. Proposed Executive Session upon Board Approval

The Board met in Executive Session at 7:25 a.m. to discuss two legal matters.

- 3.1 Legal Matter - Individual Student
- 3.2 Legal Matter - Individual Employee

4. Annual Organizational Business

4.1 Oath of Office for Newly Elected Board Members

Mr. Carlson administered the Oath of Office to newly elected Board of Education members Mr. Scott Levy and Mr. Michael Sanders. The newly elected Board members took the Oath to Office, each for a term of three years.

4.2 Election of President and Vice-President of the Board

Mr. Carlson facilitated the election process for Board President.

A motion was made by Mr. Schulman and seconded by Ms. Meiklejohn to elect Ms. Robin Glat to serve as Board President for a one-year term. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Ms. Glat to close nominations for Board President. Vote: 7-yes, 0-no. Motion carried.

4.3 Oath of Office for Board President and Vice-President

Mr. Carlson administered the Oath of Office to Ms. Robin Glat to serve as Board President for a one-year term. The meeting was then turned over to Board President, Ms. Robin Glat, who then asked for nominations for Board Vice President.

A motion was made by Mr. Schulman and seconded by Ms. Meiklejohn to elect Mr. Brett Summers to serve as Board Vice President for a one-year term. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Mr. Levy to close nominations for the Board Vice President. Vote: 7-yes, 0-no. Motion carried.

Mr. Summers took the Oath of Office to serve as Board Vice President for a one-year term.

Ms. Glat welcomed the newly elected Board members, Mr. Scott Levy and Mr. Michael Sanders. She thanked them both for accepting the responsibility; thanked Mr. Schulman for his leadership during the past year; and thanked those who assist in the preparation and tasks needed during the Board meetings, including Janine Guastella, Mike Sparrow and Donna Tulkin-Godoy.

5. Revision and Adoption of Annual Organization Agenda

The Annual Organization Consent Agenda was approved. A motion was made by Mr. Schulman and seconded by Mr. Summers to amend the Annual Organization Agenda. Vote: 7-yes, 0-no. Motion carried.

A motion was made by Mr. Schulman and seconded by Ms. Meiklejohn to adopt the Annual Organization Agenda as amended. Vote: 7-yes, 0-no. Motion carried.

6. Appointments by the Board of Education for the School Year 2015-16

A motion was made by Mr. Summers and seconded by Ms. Meiklejohn to ratify and adopt the appointments specified in Item 6, the Organization Agenda, Items 6.1-6.39. Vote: 7-yes, 0-no. Motion carried.

- 6.1 Gregory Carlson - School District Clerk
- 6.2 Susan Palamarczuk - Records Access and Records Management Officer
- 6.3 Jennifer Lamia - Records Appeal Officer
- 6.4 Jacqueline F. Macken - Claims Auditor
- 6.5 Susan Palamarczuk - School District Treasurer
- 6.6 Gregory Carlson - Deputy Treasurer
- 6.7 Jacqueline F. Macken - Authorization to Certify Payrolls
- 6.8 William Wasser - Purchasing Agent
- 6.9 Marsha Mento - Deputy Purchasing Agent
- 6.10 Bond, Schoeneck & King, PLLC - Board Attorney for General Counsel, Human Resources, Student Services and Dispute Resolution
- 6.11 Shaw, Perelson, May & Lambert, LLP - Board Attorney for General Counsel and Litigation
- 6.12 Hawkins Delafield & Wood, LLP - Bond Counsel
- 6.13 O'Connor Davies, LLP - Independent Auditor
- 6.14 Dr. Louis A. Corsaro - School Physician

- 6.15 Bank of America, JP Morgan Chase Bank, N.A, The Westchester Bank, People's United Bank: Depository for the General Fund, Trust and Agency Accounts, Payroll, School Lunch, Capital Accounts, Debt Service Fund and Special Purpose Fund
- 6.16 PT Asset Management for NYCLASS Debt Service Proceeds/Capital Fund and General Fund
- 6.17 TD Bank, Bank of America, JP Morgan Chase Bank, N.A., The Westchester Bank, People's United Bank: Depository Account for Investments
- 6.18 Central Treasurers: Extraclassroom Activity Advisors - Sandy Abt and Deborah DeFrancesco
- 6.19 Authorization of Petty Cash Funds and Petty Cash Treasurers - High School Principal's Secretary: \$100; Transportation, Director of Transportation: \$100; Superintendent's Secretary: \$100
- 6.20 Authorization to Implement Contractual Agreements - William M. Donohue
- 6.21 Authorization to Implement Non-Represented Employee Salaries - William M. Donohue
- 6.22 Authorization of Budget Transfers - William M. Donohue or Designee
- 6.23 Authorization to Apply for Grants-in-Aid (State, Federal, Private) - William M. Donohue
- 6.24 Trustees for Byram Hills Trust Fund - Gregory Carlson and Jennifer Lamia, Jackie White, Christopher Rasquin
- 6.25 Designation of Signatures on Checks - Susan Palamarczuk, Gregory Carlson or William M. Donohue
- 6.26 Human Rights Compliance Officer, responsible for receiving and making inquiry into complaints of discrimination pursuant to all applicable federal, state and local laws - Jill Boynton and Jennifer Lamia
- 6.27 Section 504/Title II ADA Compliance Officers - Jill Boynton
- 6.28 Title IX/Title VII Compliance Officers (Sex/Gender issues) - Jill Boynton and Jennifer Lamia
- 6.29 Title VI Compliance Officers (Race, Creed, National Origin, Religion, etc. Issues) - Jill Boynton and Jennifer Lamia
- 6.30 Designated Educational Official for Students in Need of Special Services - Jill Boynton
- 6.31 Homeless Coordinator - Jill Boynton
- 6.32 Residency Designee - Gregory Carlson
- 6.33 Asbestos Designee (AHERA) - Steve Thompson
- 6.34 Chemical Hygiene Officer (OSHA) - Steve Thompson
- 6.35 School Pesticide Representative - Steve Thompson
- 6.36 Property Control Manager - Gregory Carlson
- 6.37 Authorization to Attend Workshops - Timothy Kaltenecker
- 6.38 Designation of Official Newspaper - Journal News
- 6.39 Establishment of Mileage Reimbursement @ I.R.S. Maximum Rate

7. Re-adoption of All Board Policies, Including 2160 (School District Officer and Employee Code of Ethics), Policy 6700 (Purchasing), Policy 6700R (Purchasing Regulation) and 6240 (Investments) for the 2015-16 School Year

A motion was made by Mr. Summers and seconded by Mr. Schulman to re-adopt all Board Policies, including Policy 2160 (School District Officer and Employee Code of Ethics), Policy 6700 (Purchasing), Policy 6700R (Purchasing Regulation) and 6240 (Investments). Vote: 7-yes, 0-no. Motion carried.

8. Resolutions

8.1 Resolution Approving Designation of Board of Education Members to Appoint Impartial Hearing Officers for Special Education Hearings, effective July 1, 2015

A motion was made by Ms. Meiklejohn and seconded by Mr. Summers to adopt the resolutions, under Items 8.1 and 8.2, approving the designation of Board of Education members to appoint Impartial Hearing Officers for Special Education Hearings, effective July 1, 2015, and authorizing settlement by the Director of Special Services in Consultation with the Superintendent of Schools of Due Process Claims, effective July 1, 2015. Vote: 7-yes, 0-no. Motion carried.

RESOLUTION APPROVING DESIGNATION OF BOARD OF EDUCATION MEMBERS TO APPOINT IMPARTIAL HEARING OFFICERS FOR SPECIAL EDUCATION HEARINGS

RESOLVED, that in accordance with Section 200.5(3) of the Regulations of the Commissioner of Education, the Board of Education hereby approves the designation of the following members of the Board to appoint impartial hearing officers on behalf of the Board of Education:

- President of the Board of Education
- Vice-President of the Board of Education

RESOLVED, that appointments of hearing officers on behalf of the Board of Education will be made in accordance with the administrative procedures for the selection and appointment of impartial hearing officers, established by the Board of Education pursuant to 8 NYCRR § 200.2(b) (9).

8.2. Resolution Authorizing Settlement by Director of Special Services in Consultation with Superintendent of Schools of Due Process Claims, effective July 1, 2015

RESOLUTION, EFFECTIVE JULY 1, 2015 AUTHORIZING SETTLEMENT BY DIRECTOR OF ELEMENTARY SPECIAL SERVICES AND DIRECTOR OF SECONDARY SPECIAL SERVICES IN CONSULTATION WITH SUPERINTENDENT OF SCHOOLS OF DUE PROCESS CLAIMS

WHEREAS, Education Law § 4404 establishes procedures for appeal by parents or persons in parental relationship from recommendations of the Committee on Special Education, and

WHEREAS, the Board of Education is obligated by § 4404 to appoint an impartial hearing officer to hear any such appeal, and

WHEREAS, resolution of disputes through the impartial hearing process may take teachers and other professionals away from important administrative or pedagogical duties; now, therefore, be it

RESOLVED, that the Director of Special Services and the Assistant Director of Special Services, in consultation with the Superintendent of Schools, are authorized to make efforts to resolve all such disputes through mediation or discussion with parents and persons in parental relation, and, if appropriate, are further authorized, upon advice of counsel and following consultation with the Superintendent of Schools, to encumber funds to settle disputes involving claims for reimbursement of sums expended for tuition, transportation, home and hospital instruction or related services.

9. Comments from the Public

There were no public comments at this time.

10. Revision and Adoption of Consent Agenda

A motion was made by Mr. Summers and seconded by Mr. Schulman to adopt Item 11: Consent Agenda - Personnel; Item 12: Consent Agenda - Special Services; and amend Consent Agenda - Business, with the addition of Item 13.41 (Award of Bid for the Provision of Janitorial Supplies) and Item 13.42 (Award of Bid for the Provision of Electrical Supplies). Vote: 7-yes 0-no. Motion carried.

11. Consent Agenda - Personnel

11. Teacher Resignation for the Purpose of Retirement:

11.1.1 Josephine Joyce, Elementary (Grade 4), WA, effective 6/30/15

11.2 Teacher PEL Recall Appointment:

11.2.1 Karen Cook, Elementary (Grade 4), WA, effective 8/25/15

- 11.3 Teacher Probationary Appointments:
 - 11.3.1 Grabowski, Austin, Physics, BHHS, 4 year probationary, effective 8/25/15-8/24/19
 - 11.3.2 Nathalie Del Vecchio, Special Ed., WA, 4 year probationary, effective 8/25/15-8/24/19
 - 11.3.3 Matthew Jones, Special Ed., BHHS, 4 year probationary, effective 8/25/15-8/24/19
 - 11.3.4 Fred Yannantuono, English, BHHS, 4 year probationary, effective 8/25/15-8/24/19
- 11.4 CSEA Resignation:
 - 11.4.1 Stephanie Rizzi, Teacher Aide (SE), HCC, effective 6/25/15
- 11.5 CSEA Appointments:
 - 11.5.1 Danny Santana, Bus Driver, Trans., effective 8/18/15
 - 11.5.2 Christopher Greene, Bus Driver, Trans., effective 6/17/15
 - 11.5.3 James Baxter, Head Custodian, WA, effective 7/01/15
- 11.6 Part-time Teacher Appointments for 201516:
 - 11.6.1 Steven Borneman .1 FTE Chemistry Teacher Assistant Program
- 11.7 Substitute CSEA Appointments for the 2015-16 School Year:
 - 11.7.1 Reginald Carter, Substitute Cleaner, effective 9/01/15
 - 11.7.2 Raphael Arias, Substitute Monitor, effective 9/01/15
 - 11.7.3 Reginald Carter, Substitute Monitor, effective 9/01/15
 - 11.7.4 Richard Feldman, Substitute Monitor, effective 9/01/15
 - 11.7.5 Nina Ferraioli, Substitute Monitor, effective 9/01/15
 - 11.7.6 Rayon Grierson, Substitute Monitor, effective 9/01/15
 - 11.7.7 Anthony Penna, Substitute Monitor, effective 9/01/15
 - 11.7.8 Savino Stallone, Substitute Monitor, effective 9/01/15
 - 11.7.9 Dorothy Raman, Substitute Monitor, effective 9/01/15
- 11.8 Rescind Seasonal Cleaner Appointment:
 - 11.8.1 Erick Eisenbiegler
- 11.9 CSEA Temporary Appointment:
 - 11.9.1 Toniann Urbieta, Clerk, DO, effective 6/29/15-8/28/15
 - 11.9.2 Andrea DeLorenzo, Office Asst. (Automated Systems), BHHS, effective 7/01/15-8/31/15
- 11.10 Approval of Coordinator Appointments for 2015-16 School Year:
 - 11.10.1 Science Research David Keith
 - 11.10.2 K12 Health Education Jared Christian
 - 11.10.3 K12 Physical Education Denise Barnard
 - 11.10.4 Special Testing Coordinator Letty Nardone
 - 11.10.5 Library Media Specialist Jane del Villar
 - 11.10.6 Teaching Coordinator for Grade 9 Mentor Tom Andriello
- 11.11 Approval of Additional Teaching Assignments for 2015-16 School Year:
 - 11.11.1 Jen Croke, .1 FTE, Health, BHHS
- 11.12 Rescind Fall 2015-16 Coaching Appointments:
 - 11.12.1 Dan Beckley Head Varsity Girls Swim
 - 11.12.2 Tara Flaherty Assistant Varsity Girls Swim
- 11.13 Fall 2015-16 Coaching Appointments:
 - 11.13.1 Tara Flaherty Head Varsity Girls Swim
 - 11.13.2 Dan Beckley Assistant Varsity Girls Swim

- 11.14 Winter Coaching Appointment 2015-16:
 - 11.14.1 Alyse La Padula, Head Varsity Girls' Basketball
- 11.15 Game Supervisors and Intramural Supervisor Appointments for the 2015-16 School Year: See attached list.
- 11.16 Approval to Add .25 FTE Science at BHHS
- 11.17 Approval of Administrator Mentor Appointments for the 2015-16 School Year: Christopher Walsh and Duane Smith
- 11.18 Approval of Teacher Mentor Appointments for the 2015-16 School Year: Steven Borneman, Joy Reynolds, Lisa Squadron, Matt Allen, Michele Grescia, Amy Cohen, Amy Passman.
- 11.19 Approval of Appointees to the BHTA Sick Bank Committee for 2015-16 School Year: Florence Behr, Megan Di Domenico, Gregory Carlson, Jen Lamia
- 11.20 Approval of Appointees to the BHAA Sick Bank Committee for 2015-16 School Year : Christopher Borsari, Peggy McInerney, Gregory Carlson, Jen Lamia
- 11.21 Approval of Appointments for Dignity for All Students Act (DASA)
 - 11.22.1 MaryBeth Crupi, CH
 - 11.22.2 Judy Brewster, WA
 - 11.22.3 Kim Lapple, HCC
 - 11.22.4 Ken Cotrone, BHHS
 - 11.22.5 Jen Lamia, District-wide
- 11.22 Approval of Appointment of the Facilitator of Investigator of Practice Barbara O'Connell
- 11.23 Approval of Appointments of Facilitators of Learning Communities for the 2015-16 School Year:
 - CH: Jane del Villar, Lily Li, Katherine Meaney, Rekha Singh, Jean White
 - WA: Mona Goodman, Maria Kiley, Al Lovelace, Jessica Murti, Jennifer Toland
 - HCC: Denise Barnard, Jill Berner, Kathryn Dawes, Alan Lounsbury, Kristina Pace, Dawn Selnes, Jackie White
 - BHHS: John Clark, Catherine Eshoo, James Gulick, Jayne Karlin, Letty Nardone, Joanna Nash, Eric Odnock, Steven Skonieczny, Marna Weiss, Julianne Wilson
- 11.24 Approval to Re-Certify Lead Evaluator of Principals in Compliance with New York State Annual Professional Performance Review for 2015-16 School Year: Dr. William Donohue
- 11.25 Approval to Re-Certify Lead Evaluator of Teachers in Compliance with New York State Annual Professional Performance Review for 2015-2016 School Year: Dr. Timothy Kaltenecker
- 11.26 Resolution of Recertification for Lead Evaluators in Compliance with New York State Annual Professional Performance Review for 2014-2015 School Year Training Conducted by Dr. Timothy Kaltenecker: Christopher Borsari -Jill Boynton -Judy Brewster- Debra Cagliostro- Debra Cayea- Ken Cotrone- MaryBeth Crupi- Michael Gulino -Karen Kushnir -Jennifer Laden -Jennifer Lamia- Kim Lapple -Michael McGrath- Margaret McInerney- Lisa Pellegrino -Evan Powderly- Duane Smith- Melissa Stahl- Andrew Taylor -Joy Varley -Christopher Walsh

12. Consent Agenda - Special Education Services

13. Consent Agenda - Business

- 13.1 Acceptance of Donation from the Armonk Youth Sports Foundation
Resolved, that the Board accepted the donation from the Armonk Youth Sports Foundation for the Byram Hills Athletic Department.
- 13.2 Authorization to Dispose Outdated Textbooks
Resolved, that the Board authorized the Assistant Superintendent for Business to dispose of outdated textbooks at H.C. Crittenden Middle School.
- 13.3 Authorization of Maintenance, Repair and Component Replacement Bid through Educational Data Services, Inc. for the 2014-15 Fiscal Year
Resolved, that the Board authorized the increase in the award of Maintenance, Repair and Component Replacement through Educational Data Services, Inc. for the 2014-15 fiscal year.
- 13.4 Authorization to Execute an Attorney Agreement with Bond, Schoeneck & King, PLLC for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Board President to execute an attorney agreement with Bond, Schoeneck & King, PLLC for the 2015-16 fiscal year.
- 13.5 Authorization to Execute an Attorney Agreement with Shaw, Perelson, May & Lambert, LLP for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Board President to execute an attorney agreement with Shaw, Perelson, May & Lambert, LLP for the 2015-16 fiscal year.
- 13.6 Authorization to Execute a Physician Service Contract with Dr. Louis A. Corsaro for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a physician service contract with Dr. Louis A. Corsaro for the 2015-16 fiscal year.
- 13.7 Authorization to Execute a Physician Service Contract with Dr. Donald Cohen for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a Physician Service Contract with Dr. Donald Cohen for the 2015-16 fiscal year.
- 13.8 Authorization to Execute Physician Contract with Partners in Safety for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a physician services contract with Partners in Safety for the 2015-16 fiscal year.
- 13.9 Authorization to Execute Professional Services to Students Contract with Programs for Little Learners, LLC for Special Education Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Programs for Little Learners, LLC for the 2015-16 fiscal year.
- 13.10 Authorization to Execute Professional Services to Students Contract with Isa Marrs Speech and Language Pathology, PC for Special Education Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Isa Marrs Speech and Language Pathology, PC for the 2015-16 fiscal year.
- 13.11 Authorization to Execute a Consultant Agreement with Blythedale Children's Hospital for Assistive Technology Evaluations and Audiology Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Blythedale Children's Hospital for assistive technology evaluations and audiology services for the 2015-16 fiscal year.

- 13.12 Authorization to Execute a Consultant Agreement with Marilyn Friend of Marilyn Friend, Inc. for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Marilyn Friend of Marilyn Friend, Inc. for the 2015-16 fiscal year.
- 13.13 Authorization to Execute a Consultant Agreement with Kiker Learning, Instructional Technology and Design for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Kiker Learning, Instructional Technology and Design for the 2015-16 fiscal year.
- 13.14 Authorization to Execute a Consultant Agreement with Metamorphosis Teaching Learning Communities, Inc. for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Metamorphosis Teaching Learning Communities, Inc. for the 2015-16 fiscal year.
- 13.15 Authorization to Execute Consultant Agreement with Regina Burke-Jones to Perform Accounting/Budgeting/State Aid and Funding Support Services for the Special Services Department for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Regina Burke-Jones for financial support services to the Special Services Department for the 2015-16 fiscal year.
- 13.16 Authorization to Execute a Professional Services to Students Contract with Holistic Learning Center, LLC for Special Education Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a professional services to students contract with Holistic Learning Center, LLC for the 2015-16 fiscal year.
- 13.17 Authorization to Execute a Professional Services to Students Contract with Westchester Institute for Human Development for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a professional services to students contract with Westchester Institute for Human Development for the 2015-16 fiscal year.
- 13.18 Authorization to Execute Contract for Educational Services with Devereux Glenholme School for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with the Devereux Glenholme School for educational and related services for the 2015-16 fiscal year.
- 13.19 Authorization to Execute Contract for Professional Services to Students Contract with Byram Occupational Therapy Services, PC for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Byram Occupational Therapy Services, PC for the 2015-16 fiscal year.
- 13.20 Authorization to Execute Contract for Professional Services to Students Contract with Summit and Physical Therapy Services, PLLC for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Summit and Physical Therapy Services, PLLC for the 2015-16 fiscal year.
- 13.21 Authorization to Execute a Consultant Agreement with Kathryn Rohe of Rohe's Diversified Professional Services, Inc. to Serve as Chairperson of CPSE and Chairperson of CSE (as needed) for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Kathryn Rohe of Rohe's Diversified Professional Services, Inc. to serve as the CPSE Chairperson for the 2015-16 fiscal year.

- 13.22 Approval of Consultant Contract with Elise Trainor to Serve as Executive Producer of Bobcat TV for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant contract with Elise Trainor to serve as the Executive Producer of Bobcat TV for the 2015-16 fiscal year.
- 13.23 Approval of Consultant Contract with Brian Melso to Serve as Network Administrator, IT Manager, Station Manager and Lead Editor of Bobcat TV for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant contract with Brian Melso to serve as the Producer, IT Manager, Network Administrator, Station Manager and Lead Editor of Bobcat TV for the 2015-16 fiscal year.
- 13.24 Authorization to Execute Contract with Student Assistance Services Corp. for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Student Assistance Services Corp. for the 2015-16 fiscal year.
- 13.25 Authorization to Execute Renewal Agreement with ARAMARK Educational Services LLC for the Food Services Program for 2015-16
Resolved, that the Board authorized the Board President, Superintendent and Assistant Superintendent for Business and Management Services to execute the applicable renewal agreement documents for ARAMARK Educational Services LLC to provide our food services program in 2015-16 in accordance with the District's bid specifications.
- 13.26 Authorization to Execute Contract with Purchase College, State University of New York for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Purchase College, State University of New York for the 2015-16 fiscal year.
- 13.27 Authorization to Execute Contract with Cor-Evolution, LLC for Certified Athletic Training Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Cor-Evolution, LLC for a Certified Athletic Trainer the 2015-16 fiscal year.
- 13.28 Authorization to Execute Contract with Cor-Evolution, LLC for Strength and Conditioning Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a contract with Cor-Evolution, LLC for a strength and conditioning coach for the 2015-16 fiscal year.
- 13.29 Authorization to Execute a Consultant Agreement with Jacqueline Macken for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute a consultant agreement with Jacqueline Macken for the 2015-16 fiscal year.
- 13.30 Authorization to Execute Consultant Agreement with Donna Tulkin-Godoy for the 2015-16 Fiscal Year
Resolved, that the Board authorized the Superintendent to execute consultant agreement with Donna Tulkin-Godoy for the 2015-16 fiscal year.
- 13.31 Authorization to Execute Renewal Agreement with The OMNI Group for 403(b) Third Party Administration Services for the 2015-16 Fiscal Year
Resolved, that the Board authorized the District Clerk to execute a renewal agreement with The OMNI Group for 403(b) administrative services in the 2015-16 fiscal year.
- 13.32 Authorization to Delegate Bid Award Authority to the Superintendent for 2015-16 Transportation Facility Upgrade Project Bid
Resolved, that the Board authorized the Superintendent to award or reject the bids for Transportation Facility Upgrade Project for the 2015-16 fiscal year.

- 13.33 Authorization to Renew Driver Education Contract with PAS Auto School, Inc. for the 2015-16 School Year
Resolved, that the Board authorized the Superintendent to execute a renewal of the Driver Education contract with PAS Auto School, Inc.
- 13.34 Award of Bid for the 2015-16 Fiscal Year: Photographic and Graphic Design Supplies
Resolved, that the Board awarded the Photographic and Graphic Design Supplies Bid on a unit price basis to the following vendors: B&H Photo Video—30 categories and Adorama Inc.—33 categories.
- 13.35 Award of RFP for the 2015-16 Fiscal Year: Identity & Access Management System
Resolved, that the Board awarded the Request for Proposal for identity & access management system to Open IAM, LLC for the 2015-16 fiscal year.
- 13.36 Award of Bid for the 2015-16 Fiscal Year: # 2 Heating Oil for the Operations and Maintenance Department
Resolved, that the Board awarded the bid to purchase #2 heating oil for the Operations and Maintenance Department from East River Energy for the 2015-16 fiscal year.
- 13.37 Award of Bid for Fuel Tank Replacement at Transportation Facility
Resolved, that the Board awarded the bid for the fuel tank replacement project to American Petroleum Equipment & Construction Co. Inc.
- 13.38 Award of Piggybacking Bid for 2015-16: Masonry, Concrete and Macadam Paving Repair
Resolved, that the Board awarded the bid for masonry, concrete and macadam paving repair to Cassesse & Sons Construction Corp. for the 2015-16 fiscal year.
- 13.39 Authorization to Execute Stipulation of Settlement and Discontinuance with Parents of Student No. 7553 for the 2013-14, 2014-15, 2015-16 and 2016-17 School Years
Resolved, that the Board authorized the Superintendent to execute Stipulation of Settlement and Discontinuance with Parents of Student No. 7553 with respect to educational services for the 2013-14, 2014-15, 2015-16 and 2016-17 School Years.

The formal resolution for Board Action is as follows:

"Student No. 7553

RESOLVED, upon review of the terms of a proposed agreement between the Board of Education and Parents of Student No. 7553 with respect to educational services for such Student for the school years 2013-14, 2014-15, 2015-16 and 2016-17 the Board of Education hereby authorizes the Superintendent of Schools or designee, following consultation with counsel for the Board, to sign such agreement on behalf of the Board, upon terms set forth therein."

- 13.40 Acceptance of Treasurer's Report for May 2015
Resolved, that the Board accepted the Treasurer's Report for May 2015.
- 13.41 Award of Bid for the 2015-16 Fiscal Year for the Provision of Janitorial Supplies
Resolved, that the Board awarded the bid for Janitorial Supplies to I. Janvey & Sons, Inc.; Ocean Janitorial Supply, Inc., Strauss Paper Co., Inc., State Industrial Products, and WB Mason Co. Inc. for the 2015-16 fiscal year.
- 13.42 Award of Bid for the 2015-16 Fiscal Year for the Provision of Electrical Supplies
Resolved, that the Board awarded the bid for Electrical Supplies to Electrical Wholesalers, Inc. for the 2015-16 fiscal year.

14. Unfinished Business

There were no Unfinished Business items for discussion.

15. New Business

There were no New Business items for discussion.

16. Staff Reports

16.1 Superintendent

Dr. Donohue noted that the year ended well and the graduations went smoothly. He informed the Board that the Administrative Retreat will be held on July 8 and 9, 2015. Dr. Donohue also reported on enrollment adding that no significant fluctuations have been noted.

16.2 Assistant Superintendent for Business and Management Services; District Clerk

Mr. Carlson provided a brief overview of the district-wide maintenance projects taking place this summer, which includes the removal of in-ground fuel tanks being replaced with above ground fuel tanks at the Transportation Department. Mr. Carlson noted that the bid for the Transportation Department's building renovation project is on Wednesday, July 8, 2015. The project is estimated to take two months to complete. Since the project will overlap the beginning of the school year, a temporary trailer for the department's office personnel will be placed in local proximity to the Transportation Department. Mr. Carlson also reported that the District's Buildings and Grounds crew will carry out the renovation of the high school science labs and will be completed prior to school opening on September 1, 2015.

16.3 Assistant Superintendent for Curriculum and Instruction

Dr. Kaltenecker reported that summer months are busy for Byram Hills' faculty. The District's annual Cyber Camp has begun with various technology workshops being offered, including such items as Chromebook learning and review, Google Environment, and the ability for teachers to integrate what is learned into the classroom for student learning. He noted that usually 50 to 100 teachers participate in the Cyber Camp program, and an additional 100 teachers participate in curriculum workshops facilitated by the Administrative Team, thus making summer a good time to accomplish curriculum projects.

16.2 Assistant Superintendent for Human Resources

Ms. Lamia reported that the Personnel Department has been very successful in the hiring process thus far, noting that only two leave replacement positions and teacher aide positions have yet to be filled.

17. Board Reports

17.1 President

Ms. Glat discussed the Board's agenda meeting calendar. She explained that each Thursday before a scheduled Board meeting, the Board President, Vice President and Superintendent meet to discuss the proposed meeting's agenda, and a third Board member is invited to attend the meeting, as well. Ms. Glat explained that this approach of inviting a third Board member is helpful for succession planning, as well as for gaining insight into administrative thinking. She noted that the meeting times have changed from 7:30 a.m. to 8:30 a.m.

Ms. Glat reported that all Board of Education members will have new e-mail addresses. Mr. Summers requested setting up a group e-mail address, which the Board agreed.

17.2 Committee/Board Members

17.2.1 October 18-20, 2015: NYSSBA 96th Annual Convention & Education Expo, NYC

Mr. Summers thanked Mr. Michael Sanders and Mr. Scott Levy for attending the New Board Member Session at the Westchester Putnam School Boards Association. Mr. Summers reported that the meeting was well-attended. Mr. Sanders commented that it was a very productive use of time.

17.3 Committee Assignments

Ms. Glat mentioned that she would like to have the Board's committee assignments finalized in the near future and requested Board Member preferences. Ms. Glat asked if any Board member had suggestions for additions or deletions to the committees. The Board agreed that there weren't an excessive amount of committees and the current committees were important, however, Mr. Summers mentioned that the Southern Westchester BOCES Liaison position was one that could possibly be removed. Ms. Glat asked about the necessity of the NYSSBA Delegate at its Annual Business Meeting to vote on resolutions for the school district. The Legislative Action Committee will have one Board member on the committee and it was noted that any amount of Board members could attend their meetings. Mr. Summers noted that since he is on the Westchester/Putnam School Boards Association's Board, he will keep the Byram Hills' Board apprised of any needed information.

17.4 Topics for Future Agendas/Requests for Information

17.4.1 August 25, 2015: Board of Education Meeting, D.O. 7:30p.m.

18. Communications to the Board

There were no new communications to be discussed at this time.

19. Approval of Board of Education Minutes: June 16, 2015

A motion was made by Mr. Schulman and seconded by Mr. Summers to approve the Board of Education Minutes of June 16, 2015. Vote: 4-yes, 3-abstain, 0-no. Motion carried.

20. Proposed Executive Session

The Board met at 7:15 a.m. for Executive Session and completed discussions on Item 3.1: Legal Matter - Individual Student and Item 3.2: Legal Matter - Individual Employee.

21. Adjournment

At 8:04 a.m., a motion was made by Mr. Summers and seconded by Mr. Levy to adjourn the meeting. Vote: 7-yes, 0-no. Motion carried.

The meeting adjourned at 8:04 a.m.

Respectfully submitted,

Donna Tulkin-Godoy, Secretary

August 25, 2015
Date